

MEETING OF INGOLDSBY PARISH COUNCIL

Minutes of the **Ingoldsby Parish Council Meeting** held in the Village Hall, Ingoldsby on Wednesday 10 December 2014 at 7.45pm.

Public Forum: There were seven parishioners present. Mr Peter Harden expressed his thanks to the Parish Council for the installation of the defibrillator; he stated that this is the biggest and most important addition to the village for many years. He also wanted to express his thanks to both Mr Sharpe who collects litter and disposes of dog foul in the parish and to Mr Welford for storing the village newspapers. Mr Harden asked if the Parish Council might arrange for the provision of newspapers when Mr Welford is no longer able to provide this service. The Chairman thanked the Clerk for securing the funding for the defibrillator and the Parish Council seconded the thanks to Mr Sharpe and Mr Welford for their service to the community.

Mr Gilbert expressed his thanks to the Parish Council for the letter of support in St Bartholomew's bid for Heritage Lottery funding, it was felt that this made a difference to the application. Mr Kenyon informed the meeting that he had put out a press release to confirm that the bid had been successful.

Dr Hilary Gilbert spoke about the Section 137 application from St Bartholomew's for assistance with The Heritage Project printing and publicity costs.

1. WELCOME REMARKS BY THE CHAIRMAN (14/170)

- a) The Chairman, Councillor Harrison welcomed Members to the meeting and thanked them for their attendance. Those in attendance: Councillors Eldred, Ward-Barrow, Wedge and Weller. The Chairman expressed special thanks to the Rainbows Group for the poppy display at the Church. He also informed Members that the village is about to have fibre-optic broadband installed.

2. APOLOGIES (14/171)

- a) None.

3. DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS (14/172)

- a) Councillor Eldred reported her interests in relation to the Village Hall.

4. SIGNING OF THE MINUTES (14/173)

- a) The Clerk's notes from the meetings of Wednesday 15 October 2014 were agreed to be a true and accurate record and were signed and dated accordingly by the Chairman.
- b) Members resolved to approve the re-signing of minutes from Wednesday 16 July 2014 and Wednesday 17 September 2014 due to inaccuracies with the minute referencing.

5. CLERK'S REPORT (14/174)

a) Community Wildlife Grant, Lincolnshire County Council

- i) Councillor Weller explained that grants of up to £500.00 are available for community projects that improve or promote wildlife. The Grant has been advertised in the Parish Council newsletter to raise awareness. Members noted the deadline of 1 April 2015.

Mr Harden said he would be prepared to liaise with the Parish Council in relation to tree planting and referred to schemes that have been carried out in the past.

Action: The Chairman to print out a number of Community Wildlife Grant brochures to bring to the January meeting.

b) VETS (Village Emergency Telephone System)

- i) The Chairman explained that the Parish Council are recruiting volunteers to the VETS scheme linked with the Community Access Defibrillator.

Action: Clerk to liaise with CHT in relation to telephone calls to the ambulance service and VETS and to resolve the queries in relation to VETS volunteers and answering/fax machines.

c) Community Improvements Working Group

- i) Councillor Eldred reported that two sacks of bulbs, mixed daffodils and crocus plants, have been planted around the Church and expressed thanks, on behalf of the Parish Council, to the volunteers.

d) Planters

Action: Councillor Ward-Barrow to put together a proposal for the January meeting.

e) Standing Orders

- i) Following the introduction of the Openness of Local Government Bodies Regulations 2014, Standing Orders were amended in October 2014 to remove the paragraph stating that '*photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior written consent*'. Members resolved to approve the amendment. Members resolved to adopt the following replacement wording:

"A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of the Parish Council or its committees, but otherwise may:

(a) film, photograph or make an audio recording of a meeting;

(b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;

c) a person must make public their intention to make a recording of the meeting.

f) Annual Leave

- i) Members resolved to approve the Clerk's annual leave request for December.

g) Ingoldsby Children's Play Area

- i) Members resolved to defer this item to the January meeting.

Action: Clerk and Members to carry out a site visit after Christmas.

6. **COUNTY & DISTRICT COUNCIL & COMMUNITY MATTERS (14/175)**

a) County Councillor Martin Hill.

- i) Not present.

b) District Councillor Peter Stephens.

- ii) Not present.

7. **HIGHWAYS (14/176)**

a) New & outstanding highways defects:

Councillor Wedge reported that the Humby Road, road edges have been completed but the work is not satisfactory and that to his knowledge the drainage on Humby Road has not been investigated. The Chairman reported that surfacing dressing of Bitchfield Road is outstanding. The Clerk reported that this had been pulled from the highways works schedule due to financial constraints. The Chairman also reported that the road is currently covered in mud. Members also discussed overgrown hedges along Bitchfield Road.

Action: Clerk to liaise with Mr Heaton, the Area Highways Manager for Lincolnshire County Council.

b) Speeding Traffic

Councillor Weller informed Members that she and Councillor Wedge had inspected lamp posts in the village with a view to installing passive signs provided by the Lincolnshire Road Safety Partnership. Members discussed the purchase of wheelie bin stickers for the village and the costs involved.

Action: Item to be deferred to the January meeting pending a review of the total cost of the project.

- c) Members noted that updates are not currently available in relation to the Village Walkabout and the Lincolnshire Road Safety Partnership Site Visit.

9. **PLANNING MATTERS (14/177)**

- a) Planning Decisions received:
 - i) None.
- b) Planning Matters awaiting decision:
 - i) None.
- c) Other Matters:
 - i) S14/1432 – RenPlan Consulting Ltd, Installation of solar farm, The Grange, Ingoldsby.
Members noted the letter received from the Department for Communities & Local Government dated 13 November 2014 confirming that EIA is not required. Members discussed the 29 acre proposal at Hanby and potential cumulative effect of the proposed solar developments.

10. **FINANCE (14/178)**

- a) Members noted the bank balances:

i)	Current Account as at 5 December 2014:	£2161.81
ii)	Savings Account as at 5 December 2014:	£901.15
- b) Members noted the income received:

i)	Community Cleaning Grant	£338.00
ii)	Interest	£0.05
- c) Members noted the following expenditure under Clerk’s Emergency Spending Powers with the authorisation of two signatories as per current financial regulations.

i)	Section 137, RBL	£30.00
ii)	Clerk’s Salary, November	£104.88
iii)	Chris Winton, Beauchamp Garden Services	£70.00
iv)	Section 137, Fireworks Display Insurance	£106.00
v)	Belton Garden Centre, Bulbs	£104.90
- d) Members resolved to approve the following payments:

i)	Clerk’s Salary, December	£129.88
ii)	HMRC PAYE	£10.20
iii)	Village Hall Rent	£48.00
iv)	Clerk’s Expenses	£28.79

Members resolved to approve payments to the Clerk in terms of salary and to Beauchamp Garden Services despite exceeding the budget.

- v) Analysis of the monthly income and expenditure account
 - i) The income and expenditure account was accepted and the bank balances were verified. The bank statements and bank reconciliation documents were signed by Councillor Wedge.
- vi) Section 137 Application, Ingoldsby St Bartholomew’s, £200.00
Members resolved to approve Section 137 funding to the value of £200.00 to St Bartholomew’s Church. Thanks were noted from the interested parties present.
- vii) NALC/SLCC National Salary Award, 2014-2016
Action: Defer to an appraisal with Councillor Weller in January.

viii) Budget 2015/2016 & Precept Setting.

Members resolved to set the precept at £4466.00 for 2015/2016. Members resolved to approve the budget subject to a minor alteration raised by Councillor Wedge.

Action: Clerk to submit the application for the precept to SKDC. Clerk to amend budget document.

11. **CORRESPONDENCE (14/179)**

a) Members noted the St Bartholomew's Press Release dated 4 December 2014.

b) Members noted the letter from SKDC dated 18 November in relation to the provision of free sandbags for the parish in the event of flooding. Councillor Ward-Barrow said he thought that this was something the parish should have in the event of flooding. The Parish Council discussed potential locations for flooding.

Action: Councillor Ward-Barrow to approach the Playing Field Committee in relation to potential storage.

c) Members noted the letter from SKDC dated 29 October 2014 in relation to the Strategic Housing Land Availability Assessment. Councillor Weller informed Members that four sites had been identified within the Parish for potential residential development but these were subsequently classed as unsuitable.

Action: Members to review the document.

12. **DATE OF FUTURE MEETINGS (14/180)**

a) 11 February, 25 March (Annual Parish Meeting), 29 April, 20 May (Annual Parish Council Meeting), 15 July, 14 October, 16 December.

The Chairman closed the meeting at 9.05pm.