

## MEETING OF INGOLDSBY PARISH COUNCIL

Minutes of the **Ingoldsby Parish Council Meeting** held in the Village Hall, Ingoldsby on Wednesday 15 October 2014 at 7.45pm.

**Public Forum:** There were seven parishioners present.

### 1. WELCOME REMARKS BY THE CHAIRMAN (14/159)

- a) The Chairman, Councillor Harrison welcomed Members to the meeting and thanked them for their attendance. Those in attendance: Councillors Eldred, Ward-Barrow, Wedge and Weller. The Chairman advertised the Bonfire & Firework night on Saturday 1 November and the Ingoldsby Social Club Halloween Disco on Sunday 2 November.

### 2. APOLOGIES (14/160)

- a) None.

### 3. DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS (14/161)

- a) Councillor Eldred reported her interests in relation to the Village Hall.

### 4. SIGNING OF THE MINUTES (14/162)

- a) The Clerk's notes from the meetings of Wednesday 16 July 2014 and Wednesday 17 September 2014 were agreed to be a true and accurate record and were signed and dated accordingly by the Chairman.

### 5. CLERK'S REPORT (14/163)

#### a) Community Wildlife Grant, Lincolnshire County Council

- i) Councillor Weller explained that she thought this grant might be of benefit to the community. The Clerk explained that the grants are up to £500.00 and are for projects that improve or promote wildlife or appropriate access to and enjoyment of the countryside.  
**Action: Clerk to create a poster for the noticeboards/website to promote interest/recruit volunteers.**

#### b) Community Access Defibrillator

- i) The Clerk confirmed that Councillor Hill had awarded £350.00 from his Big Society Fund.
- ii) The Clerk informed Members that payment had been made to the Community Heartbeat Trust for the VETS scheme which as was not in operation. The Chairman explained the Village Emergency Telephone System for the benefit of those present.  
**Action: Clerk to create a poster for the noticeboards/website/flyer aimed to recruit volunteers.**
- iii) The Clerk informed Members that there has been demand for a further awareness (training) session. The cost of a further session provided by the CHT was agreed to be excessive.  
**Action: Councillor Eldred to liaise with Mrs J Brookin.**

#### c) Community Improvements Working Group

- i) The Chairman reported on the success of the clean-up event and thanked those parishioners that had given their time.
- ii) The Chairman appealed for volunteers to assist with the village bulb planting event scheduled to take place on Sunday 26 October 2014.  
**Action: Double sided leaflet to be hand delivered door to door advertising bulb planting and VETS scheme.**

#### d) Neighbourhood Watch Group

- i) Councillor Eldred reported that there had been no further progress.

e) Standing Orders

- i) The Clerk informed Members that following the introduction of new legislation namely the Openness of Local Government Bodies Regulations 2014, Standing Orders required to be amended to remove the paragraph stating that '*photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior written consent*'. Members resolved to approve the amendment.

6. **COUNTY & DISTRICT COUNCIL & COMMUNITY MATTERS (14/164)**

a) County Councillor Martin Hill.

- i) Not present.

b) District Councillor Peter Stephens.

- ii) Not present.

7. **HIGHWAYS (14/165)**

- a) The Clerk informed Members that she had not received a report from the Area Highways Manager, Mr Mark Heaton following the village walkabout of 7 August 2014. Members referred to the Clerk's notes dated 7 August 2014 and highlighted the outstanding actions.

**Action: Clerk to liaise with the Area Highways Manager regarding the outstanding actions and to pursue pedestrian warning signs for Scotland Lane.**

- b) The Clerk reminded Members of the correspondence received from the Lincolnshire Road Safety Partnership (hereafter referred to as LRSP) in relation to their Community Speed Watch Scheme which allows Parish Council's to purchase static and reactive signs (SIDS). Members resolve to approve expenditure of £40.00 for a site visit from LRSP with a view to the 'purchase' of six static signs.

**Action: Clerk to complete the application form for the LRSP and facilitate a site visit. Clerk to approach neighbouring parishes about the prospect of purchasing a shared reactive sign.**

9. **PLANNING MATTERS (14/166)**

a) Members noted the following decision:

- i) S14/1944 – Adcock, The Grange, Ingoldsby, Grantham, Lincolnshire, NG33 4EY.  
Change of use of land from agriculture to domestic and erection of garage.  
Decision: Approved conditionally on 29 August 2014.
- ii) S14/2021 – Layman, The Old Rectory, Bitchfield Road, Ingoldsby, NG33 4EU.  
Demolition of shed and single storey extension to house.
- iii) S14/1864 – Ruffles, Heathcote House, Grantham Road, Ingoldsby, NG33 4EQ.  
Installation of ground mounted solar panels. *Approved conditionally on 7 October.*

b) Planning Matters awaiting decision:

- i) None.

c) Other Matters:

- i) S14/1432 – RenPlan Consulting Ltd, Installation of solar far, The Grange, Ingoldsby.
- ii) The Clerk summarised the content of the letter to Eric Pickles, MP for the benefit of those present.

**Action: Clerk to pursue a reply from Eric Pickles.**

10. **FINANCE (14/167)**

a) Members noted the bank balances as at 8 October 2014:

- i) Current Account as at 8 October 2014: £2436.68
- ii) Savings Account as at 8 October 2014: £901.10

b) Members noted the income received:

- |     |                  |         |
|-----|------------------|---------|
| i)  | Big Society Fund | £350.00 |
| ii) | Interest         | £0.15   |
- c) To note the following expenditure under Clerk's Emergency Spending Powers with the authorisation of two signatories as per current financial regulations.
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|------|---|---------|
| i)   | Clerk's Salary, August                                | £82.23  |
| ii)  | Chris Winton, Beauchamp Garden Services               | £200.00 |
| iii) | Community Heartbeat Trust (VETS & Annual Maintenance) | £226.00 |
| iv)  | HMRC (PAYE)   | £2.80   |
| v)   | Clerk's Expenses (August/September)                   | £28.72  |
| vi)  | Clerk's Salary, September                             | £138.62 |
| vii) | Martin Atkin, VAT on defibrillator installation       | £16.00  |
- d) Members resolved to approve the following payments:
- |      |   |         |
|------|---|---------|
| i)   | Clerk's Salary, October                 | £108.19 |
| ii)  | Chris Winton, Beauchamp Garden Services | £175.00 |
| iii) | LRSP Site Visit                         | £40.00  |
- e) Analysis of the monthly income and expenditure account
- i) The income and expenditure account was accepted and the bank balances were verified. The bank statements and bank reconciliation documents were signed by Councillor Wedge.
- f) Section 137
- i) Councillor Harrison reported that he had received a section 137 request for £180.00 from the social club for funding to cover the cost of the insurance for the firework display on Saturday 1 November. Members resolved to approve the payment.  
**Action: Clerk to liaise with Mr Atkin.**
- g) Audit
- i) The Clerk informed Members that the Notice of Conclusion of Audit had been posted in line with legislative requirements.
- ii) The Clerk summarised comments made by the external auditor relating to the asset register and the low level of reserves to be addressed.
- h) Budget 2015/2016
- i) The Clerk explained the three page budget document to Members.
- ii) Members agreed to have an informal meeting to discuss the budget in detail, followed by a community consultation event to be held on Tuesday 25 November 2014 at 7.00pm. The budget will be finalised and resolved upon at the Parish Council meeting scheduled to take place on Wednesday 10 December 2014.

#### 11. CORRESPONDENCE (14/168)

- i) LALC newsletter to be circulated to Members.

#### 12. DATE OF FUTURE MEETINGS (14/169)

- a) Tuesday 25 November 2014 at 7.00pm – Community Consultation Event (Budget 2015/2016)
- b) Wednesday 10 December 2014 at 7.45pm.
- c) Wednesday 18 March 2015 at 7.45pm.

The Chairman closed the meeting at 9.00pm.