

## MEETING OF INGOLDSBY PARISH COUNCIL

Minutes of the Ingoldsby Annual Parish Council held in the Village Hall, Ingoldsby on Wednesday 20 May 2015.

**Public Forum:** There were 4 parishioners present. One parishioner asked about the consultation event relating to the proposed solar farm scheduled to take place on 27 May in the Village Hall, Ingoldsby from 3.00-7.30pm. Councillor Weller explained that Lawrence Associates had taken over from RenPlan Consulting; they have been involved in a few solar developments but nothing of this magnitude. Those present reminded themselves of the scale of the proposed development, the timing of the consultation was queried and there was mention of a second consultation event in Lenton parish in June.

### 1. ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE (15/021)

Councillor Eldred proposed Councillor Harrison as a candidate for the position of Chairman. The proposal was seconded by Councillor Weller. Councillor Harrison confirmed his standing and he was elected to the role of Chairman by resolution of the council. The Chairman duly completed his Declaration of Acceptance of Office.

### 2. ELECTION OF VICE-CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE (15/022)

Councillor Eldred proposed Councillor Weller as a candidate for the position of Vice-Chairman. The proposal was seconded by Councillor Harrison. Councillor Weller confirmed her standing and she was elected to the role of Vice Chairman by resolution of the council. The Vice-Chairman duly completed her Declaration of Acceptance of Office.

### 3. WELCOME REMARKS BY THE CHAIRMAN (15/023)

The Chairman, Councillor Harrison welcomed Members to the meeting and thanked them for their attendance. Those in attendance: Councillors Eldred, Ward-Barrow and Weller and the Clerk, Mrs H Wilson. The Chairman reported on the vacant seat on the council to be filled by co-option. He thanked his fellow councillors for electing him to the role of Chairman. He said he suspect the coming year would be busy and future years potentially difficult from a financial point of view during the current economic climate.

### 4. APOLOGIES (15/024)

None.

### 5. DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS (15/025)

The Clerk took receipt of Councillor Eldred and Ward-Barrow's Declaration of Acceptance of Office.

### 6. CODE OF CONDUCT (15/026)

Councillor Ward-Barrow proposed the adoption of the Code of Conduct. The proposal was seconded by the Chairman and passed by resolution of the council. Members duly signed the Code of Conduct.

### 7. DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS (15/027)

- a) Councillor Eldred reported her interests in relation to the Village Hall and agenda item 10 b) as the correspondence originates from a family member.
- b) The Clerk received Members' Disclosable Pecuniary Interest forms.

**Action: Clerk to copy DPI forms for the Democratic Services Department at SKDC.**

### 8. SIGNING OF THE MINUTES (15/028)

The Clerk's notes from the extraordinary meeting of Wednesday 25 March 2015 were agreed to be a true and accurate record and were duly signed and dated by the Chairman.

### 9. COUNTY & DISTRICT COUNCIL MATTERS (15/029)

- a) County Councillor Hill  
Not present.
- b) District Councillor Stephens  
Not present.

## 10. CLERK'S REPORT (15/030)

### a) Annual Review of Policy Documentation

The Chairman resolved to approve the adoption of the Parish Council policy documentation. The proposal was seconded by Councillor Eldred and passed by resolution of the council.

### b) Review of the Annual Parish Meeting

The Clerk informed Members that parishioners had raised the following points at the APM:

i) Speeding: The Chairman informed the meeting that the static 30mph signs received from the Lincolnshire Road Safety Partnership had been installed. The Chairman proposed the purchase of three further static signs at a cost of £24.00. The proposal was seconded by Councillor Eldred and passed by resolution of the council.

**Action: Clerk to order additional signs and make enquiries with neighbouring parishes in relation to the purchase of a shared SID.**

ii) Public footpaths rendered impassable in winter months by horse riding.

**Action: Clerk to obtain advice from the footpaths officer at LCC.**

iii) Askey's Lane.

**Action: Item to be deferred to the village walkabout. Mr Harden to be invited to attend.**

### c) Planters

**Action: Clerk to add to the next agenda with a view to a decision on allocation of the community cleaning grant.**

### d) Local Council Award Scheme

i) The Clerk explained the Local Council Award Scheme to Members.

### e) VETS Village Emergency Telephone System

Councillor Weller informed the meeting that an awareness session for the 12 VETS volunteers had been arranged for the morning of 17 June 2015 in the village hall. Councillor Weller proposed that, clear guidance in the form of a laminated leaflet should be given to all residents when the scheme goes live to explain how the system works. Members resolved to approve in principle the associated expenditure.

### f) Play Area

The Clerk emphasised that funding is available from WREN for re-development of the play area.

### g) Sandbag Provision

Councillor Ward-Barrow informed the meeting that permission has been granted from the PFA for the storage of sandbags behind one of the porta cabins; pallets and tarpauling will be required.

**Action: Clerk to order the sandbags from SKDC.**

### h) Flag, VE/VJ Day

Councillor Eldred confirmed that the flag had been raised for VE Day on 8 May 2015 and planned to raise the flag again on 15 August 2015 for VJ Day.

**Action: Clerk to obtain the cost of a St George's flag and add to the next agenda.**

### i) Ditch Clearance of North Eastern Boundary of Playing Field

Councillor Ward-Barrow said that a quote had been received for the ditch clearance and he asked the parish council to support a grant application from the PFA if one is forthcoming to address the problem.

### j) Broadband Installation

Councillor Eldred said she will broach the subject with the village hall committee.

**Action: Clerk to email details of the scheme to Councillor Eldred.**

k) Clerk's Salary  
Members resolved to defer this item to the closed session due to the confidential nature of items to be discussed.

l) Clerk's Role  
Members resolved to defer this item to the closed session due to the confidential nature of items to be discussed.

11. **HIGHWAYS (15/031)**

The Clerk asked Members to compile a comprehensive list of highways defects to bring to the attention of the Area Highways Manager, Mark Heaton at the Annual Village Walkabout scheduled to take place on Monday 15 June 2015 at 3pm.

12. **PLANNING (15/032)**

- a) Members noted the new planning applications received since the last meeting:
- i) Whitfield, S15/0797, Erection of building for use as a dog obedience centre and relocation of stable at The Paddocks, Back Lane, Ingoldsby.
  - ii) Hage, S15/4011, Extension at Field House, Main Street, Ingoldsby.
- b) Members noted the decisions received:
- i) Mr & Mrs G Tarling, Extensions and alterations to the Bungalow, Chapel Lane, Ingoldsby: Approved conditionally on 1 April 2015.
  - ii) Mr Mason & Mrs Clarke, Single storey rear extension and installation of render to dwelling at Platamon, Back Lane, Ingoldsby. Approved conditionally on 1 April 2015.

13. **FINANCE (15/033)**

- a) Members noted the year end bank balances:
- |                     |                |
|---------------------|----------------|
| i) Current Account  | 1282.95        |
| ii) Savings Account | 901.35         |
| <b>TOTAL</b>        | <b>2184.30</b> |
- b) Members noted the current bank balances:
- |  |                 |
|--|-----------------|
| i) Current Account as at 15 May 2015:  | £5666.50        |
| ii) Savings Account as at 15 May 2015: | £901.45         |
| <b>TOTAL</b>                           | <b>£6567.95</b> |
- c) Members noted the income received to Year End 14/15:
- |   |         |
|---|---------|
| i) Parochial Church Council (Grounds Maintenance) | £187.50 |
|---|---------|
- d) Members noted the income received to date for 2015/2016:
- |                                   |                 |
|-----------------------------------|-----------------|
| i) Interest (April)               | £0.05           |
| ii) Interest (May)                | £0.05           |
| iii) Vat Reclaim                  | £37.81          |
| iv) Precept                       | £4466.00        |
| v) Community Cleaning Grant, SKDC | £338.00         |
| <b>TOTAL</b>                      | <b>£4841.91</b> |
- e) Members ratified the expenditure paid using Clerk's Spending Powers:
- |                          |         |
|--------------------------|---------|
| i) Clerk's Salary, April | £213.49 |
| ii) Autela, Quarter 1    | £30.00  |
- f) Members resolved to approve the following payments:
- |                                     |         |
|-------------------------------------|---------|
| i) Internal Audit Fee, John Jackson | £50.00  |
| ii) Beauchamp Garden Services       | £105.00 |

iii)	SLCC Subscription	£65.00
iv)	Came & Company Insurance	£265.00
vi)	Clerk's Salary, May	£100.30
vii)	Clerk's Expenses	£4.93
	<b>TOTAL</b>	<b>£590.23</b>

- g) The income and expenditure account for April/May 2015 was accepted by resolution of the council and the bank balances were verified. The Chairman proposed the transfer of £1282.95 the year-end balance of the current account to the reserve account. The proposal was seconded by Councillor Eldred and passed by resolution of the council.
- h) Members resolved to approve the end of year account. The cash book was duly signed and dated by the Chairman.
- i) Members resolved to approve Section 1, Accounting Statements for 2014/15 of the Annual Return. Section 1 was signed and dated accordingly by the Chairman and RFO.
- j) The Chairman read out statements 1 to 8 on Section 2 of the Annual Governance Statement and gained agreement by resolution to respond 'yes' to each assertion with a 'not applicable' to statement 9. The Annual Governance Statement was duly signed and dated by the Chairman and the Clerk.
- k) The Clerk informed Members that the Internal Auditor had no comments to make in relation to the financial affairs of the parish council.
- l) Members reviewed the asset register ahead of insurance renewal on 1 June 2015 and agreed it to be an accurate reflection of the parish council assets.

#### 14. CORRESPONDENCE (15/034)

- a) Members noted the email from Autela, Understanding Your Pension Responsibility as an Employer.
- b) Members noted the letter from Miss Eldred dated 15 April 2015 in relation to bench provision at the cemetery. The Chairman proposed expenditure up to the value of £500.00 for the purchase of a new bench. The proposal was seconded by Councillor Weller and was passed by resolution of the council. Councillor Eldred abstained from the vote due to her interest in relation to this agenda item.
- c) Members noted the LALC News, 154.
- d) Members noted the notice of public consultation event on Wednesday 27 May 2015 in relation to the proposed solar farm on land at Osgodby.
- e) The Clerk informed Members about the letter from the Local Government Boundary Commission dated 12 May 2015, 'Electoral Review of Lincolnshire' which proposes a reduction from 77 to 71 County Councillors with a view to saving £100,000 per annum. The consultation closes on 21 July 2015. Representations can be emailed to [reviews@lgbce.org.uk](mailto:reviews@lgbce.org.uk).

#### 15. DATE OF FUTURE MEETINGS (15/035)

- a) July meeting TBC, 14 October, 16 December.

#### 16. CLOSED SESSION (15/036)

The Chairman, with full agreement of the Council, and in accordance with the Public Bodies Act 1960 moved the meeting to closed session due to the confidential nature of items to be discussed.

The Chairman closed the meeting at 9.10pm.