

MEETING OF INGOLDSBY PARISH COUNCIL

Minutes of the **Ingoldsby Parish Council Meeting** held in the Village Hall, Ingoldsby on Wednesday 22 June 2016.

Public Forum: There were two members of the public present. A parishioner queried Lincolnshire County Council's proposed budget cuts signalling an end to the cutting of grass verges.

Action: To obtain further information from Mark Heaton at the village walkabout on Friday.

There was further general discussion as to whether budget cuts might affect grass cutting within the parish and possible wildflower planting. The Clerk made reference to the Community Wildlife Grant.

1. WELCOME REMARKS BY THE CHAIRMAN (16/010)

- a) The Chairman, Councillor Harrison welcomed Members to the meeting and thanked them for their attendance. Those in attendance: Councillors Eldred, Kenyon, Ward-Barrow and Weller. The Chairman passed on his thanks to Mr Steven Slight for his assistance with the drains during the torrential rain last week. The Chairman also gave a special welcome to the Clerk, Mrs Wilson.

2. APOLOGIES (16/011)

- a) None.

3. DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS (16/012)

- a) None.
- b) Councillor Eldred reported her interests in relation to the Village Hall.
- c) No dispensations.

4. SIGNING OF THE MINUTES (16/013)

- a) The Clerk's notes from the Annual Parish Council meeting held on Wednesday 25 May 2016 were agreed to be a true and accurate record and were duly signed and dated by the Chairman.

Action: Minutes to be filed by the Chairman.

5. COUNTY AND DISTRICT COUNCIL & COMMUNITY MATTERS (16/014)

Councillor Kenyon proposed that this agenda item is removed due to the persistent absence of County and District Councillors. The proposal was seconded by Councillor Weller and passed by resolution of the Council.

6. CLERK'S REPORT (16/015)

- a) Village Questionnaire

Councillor Kenyon stated that he had not received any further questionnaires since reporting the main findings at the Annual Parish Council meeting in May. Councillor Kenyon suggested that he and Councillor Weller put together a list of proposals to be presented at the next Parish Council meeting.

Action: Councillor Kenyon will collate the results and write a report to the various village organisations and the District and County Councillors. Report to be made available to parishioners.

- b) Defibrillator Training

Councillor Weller reported that there had been some interest in further first aid/defibrillator training communicated via the village questionnaire. Member agreed that a date for further training should be scheduled for the autumn.

Action: Clerk to obtain replacement pads from the Community Heartbeat Trust. Clerk to obtain quotes for training. Councillor Eldred to contact Ms Brookin.

- c) Cemetery Grass Cutting Contract

The Clerk informed the meeting that with effect from 1 July, Mr Winton will cease to cut the grass at the cemetery. Members agreed to ask parishioners to volunteer until the new service is up and running. Members agreed that quotes should be obtained based on fortnightly cuts during the 'cutting season'. It was noted that the Parochial Church Council have their meeting on 14 July.

Action: Clerk to obtain three quotes.

- d) Litter Pick
Councillor Eldred stated that the Parochial Church Council would like assistance with maintenance of the gates. Councillor Eldred reported that refurbishment costs would average £30. Members discussed a date for the village clean and litter pick and agreed 8 October.
- e) Clerk's Laptop
Members resolved to approve moving this agenda item to the closed session.

7. **HIGHWAYS (16/016)**

- a) The Chairman reported that there had been some minor improvements to Bitchfield Road but larger potholes and disintegrating road edges in Ingoldsby are outstanding. Members noted Scotland Lane is the only area in the parish highlighted for improvements as per the recently published 'Highway Maintenance Scheme 2016/2017'
Members agreed to discuss the state of the highway in the Parish with Mark Heaton, the Area Highways Manager for Lincolnshire County Council at the village walkabout on 24 June 2016 at 9.30.
- b) Chairman asked for any outstanding or new highways defects to be reported to a Parish Councillor or the Clerk at ingoldsbyccclerk@hotmail.co.uk.

8. **PLANNING MATTERS (16/017)**

- a) New Planning Matters:
Garratt, S16/1178 – Erection of single storey extension at The Old Dairy, Scotland Lane, Ingoldsby.
- b) Decisions received:
Jasinski, S15/3503 - Variation of condition 2 (materials) and 3 (approved plans) of S15/2333, change of use of barn to a single storey detached dwelling at Little Scotland Farm, Scotland Lane, Ingoldsby which was approved conditionally on 5 October 2015.
Approved with conditions on 21 March 2016.
- Durica, S16/0664 – Oak, remove deadwood and lower limbs. Sycamore, canopy lift to 5.2m.
Work allowed 3 May 2016.

9. **FINANCE (16/018)**

- a) Members noted the current bank balances:
- | | |
|-------------------------------------|----------------|
| Current Account as at 16 June 2016: | 6092.78 |
| Savings Account as at 16 June 2016: | 2185.98 |
| TOTAL | 8278.76 |
- b) Members noted the following income:
- | | |
|-----------------|-------|
| Interest (June) | 0.13 |
| VAT reclaim | 94.63 |
- c) Members resolved to approve the following payments and noted payments made in line with the approved list of regular payments:
- | | |
|---|---------------|
| Clerk's Salary, June | 89.52 |
| BT Invoice 1 (<i>direct debit</i>) | 273.40 |
| Community Heartbeat Trust Annual Scheme | 126.00 |
| VETS Emergency Telephone System | 100.00 |
| BT Invoice 2 (<i>direct debit</i>) | 75.48 |
| Clerk's Postage | 13.45 |
| Contribution to Clerk's Laptop Usage | 100.00 |
| TOTAL | 778.40 |

Councillor Ward-Barrow proposed the transfer of £1800.00 to the savings account (to include the £750.00 transfer previously agreed but not actioned due to interruption of the online banking facility). The proposal was seconded by Councillor Harrison and passed by resolution of the Council. (Members resolved to approve the transfer of £750.00 from the current account to the savings account in line with the approved budget for 2015/2016 for future defibrillator replacement, potential election costs and to boost reserves).

- d) The income and expenditure account was accepted and the bank balances were verified.
- e) The Clerk informed Members that she had received notification from Grant Thornton that the paperwork for audit had been received.
- f) The Clerk informed Members that the Section 137 allowance for 2016/17 had increased to £7.42 per head of elector.
Action: Clerk to advertise the Section 137 fund.
- g) Members resolved to approve moving this agenda item to the closed session.

10. CORRESPONDENCE (16/019)

Members noted the following correspondence.

- a) LALC News 158.
- b) Email from LCC dated 8 June 2016, 'Changes to street lighting transformation project'.
- c) Email from LCC dated 27 May 2016, 'Notification of adoption of Lincolnshire Minerals and Waste Plan'.
- e) Email from SKDC dated 19 February, 'Grant reduction letter'.
- f) Email from LCC dated 19 May 2016, 'Highway Maintenance Scheme 2016/2017'.
- g) Email of thanks re cemetery bench from Stacie Eldred dated 17 June 2016.

11. DATE OF FUTURE MEETINGS (16/020)

- a) Members resolved to approve Wednesday 14 September as the date for the next meeting of the Parish Council.
- b) Members resolved to approve Saturday 19 November 2016 as the date for the Parish Council's 2017-2018 budget consultation meeting.
- c) Members resolved to approve Wednesday 7 December as the date for a meeting of the Parish Council during which the budget and precept for 2017-2018 will be resolved upon.

The Chairman, with full agreement of the Council, and in accordance with the Public Bodies Act 1960 moved the meeting to closed session at 8.55pm due to the confidential nature of items to be discussed.

12. CLOSED SESSION (16/021)

The Chairman closed the meeting 9.35pm.