

Minutes of the **Ingoldsby Parish Council Meeting** held in the Village Hall, Ingoldsby on Wednesday 7 December 2016.

Public Forum: No comments.

1. **WELCOME REMARKS BY THE CHAIRMAN (16/033)**

The Chairman, Councillor Harrison welcomed Members to the meeting and thanked them for their attendance. Those in attendance: Councillors Eldred, Kenyon, Ward-Barrow and Weller. The Chairman announced the success of the recent litter pick and offered thanks to all those involved in the event; he stated that the restoration work at the church is now almost complete. The Chairman informed those present that the main focus of the meeting is the budget for 2017/2018.

2. **APOLOGIES (16/034)**

None.

3. **DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS (16/035)**

No declarations of pecuniary interest.

Councillor Eldred reported her interests in relation to the Village Hall and Parochial Church Council/cemetery matters.

No applications for dispensation.

4. **SIGNING OF THE MINUTES (16/036)**

The Clerk's notes from the meeting held on Wednesday 14 September 2016 were agreed to be a true and accurate record and were duly signed and dated by the Chairman.

Action: Minutes to be filed by the Chairman.

5. **CLERK'S REPORT (16/037)**

Village Litterpick, 15 October 2016

Members agreed that this matter had been addressed in the Chairman's remarks. The Chairman informed the meeting that SKDC had sent a letter asking whether the Parish Council wanted to continue to receive the Community Cleaning Grant. Members agreed that the funding was beneficial and should continue.

Defibrillator/VETS Training, 29 November 2016

Councillor Weller reported on the success of the recent defibrillator/VETS training delivered by Martin Fagin of the Community Heartbeat Trust. There were 14 people in attendance, 8 of which were current VETS volunteers with one new volunteer parishioner. Members agreed to run another session in the Spring. Members resolved to approve expenditure up to the value of £50 for VETS reminder cards and fridge magnets for parishioners.

Village Survey

Action Plan: The Chairman offered his thanks to Councillors Kenyon and Weller for their hard work and time spent putting together the action plan. Councillor Kenyon stated that they had used the report arising from the village survey to formulate the action plan. Councillor Kenyon presented each core activity including the reduction of traffic speed on Main Street, pothole and drainage issues, event planning, village facility improvements and parish council administration related issues. There was a great deal of general discussion surrounding the action plan.

Action:

- **Councillor Kenyon to contact County Councillor Hill in relation to funding for the SID.**
- **Clerk to research other funding sources for village facility improvements.**
- **Clerk to put together a disclaimer for email purposes (liaise with ICO).**
- **Councillor Kenyon to assume responsibility for Parish Council noticeboard.**
- **Councillor Ward-Barrow will be the key Councillor for the SID project.**
- **Councillor Harrison will be the key Councillor for highways issues.**

- **Councillors Kenyon and Weller to take the lead on village event and facilities co-ordination.**

SID

The Clerk informed Members that the cost of a basic SID is £1693 plus £49.00 for an additional mounting plate, totalling £1742.00.

PCC

Cemetery Grass Cutting: The Chairman informed Members that DBG are currently cutting the grass in the cemetery in order to keep on top of maintenance but the PCC has a new supplier in the pipe line and they will notify the Parish Council of the new supplier once a decision has been made.

Hedge Cutting - Section 137 application.

The Clerk informed Members that the PCC had applied for a Section 137 grant to cover half the cost of the cemetery hedge cutting. Members resolved to approve £150.00 in the form of a Section 137 grant.

Councillor Eldred proposed that an additional £150.00 is granted to the PCC from the Community Cleaning Grant fund. The proposal was seconded by the Chairman but the resolution was not passed.

Public Footpaths and Bridleways

Councillor Ward-Barrow reported that there had been a complaint about horses ploughing up the public footpaths; he reported that the majority currently appear to be clear and well-maintained. The Chairman reported on several unmaintained public footpaths.

PC Meetings (Timetable)

There was general discussion in relation to moving the Parish Council meeting to a different day and time for the benefit of parishioners not currently able to attend on a Wednesday at 8pm.

6. **HIGHWAYS (16/038)**

The Clerk informed the meeting that she had received no response from LCC further to the emailed photographs of 10 October 2016 of pothole damage and erosion to Boothby and Bitchfield Road. Councillor Kenyon informed Members of the re-structuring in the Highways Department. Rowan Smith is now responsible for both North and South Kesteven.

Action: Councillor Kenyon to obtain Rowan Smith's email address for the Clerk.

Councillor Kenyon left the meeting at 9.10pm.

The Clerk informed Members that she had received no response further to requests made to LCC regarding the Parish Council's proposal to contribute to and maintain road signs for Jumbo Lane.

Action: Clerk to pursue the matter with Rowan Smith.

7. **PLANNING MATTERS (16/039)**

Members noted the new planning matters:

Sentence, S16 2303 – Erection of single storey detached garage at Ambleside, Main Street, Ingoldsby. Granted subject to conditions on 6 December 2016.

Members noted the decisions received:

Burton, S16/1686 – Garage for tractor at Redhill Farm House, Scotland Lane, Ingoldsby. Granted subject to conditions on 9 September 2016.

Arnold, S16/1628 – Erection of ground floor front extension, attic conversion with second floor dormer windows, landscaping works, siting of LPG tank and FM mast with extension to parking area at The Rectory, Back Lane, Ingoldsby, Lincolnshire. Refused on 20 September 2016.

8. **FINANCE (16/040)**

Members noted the current bank balances:

Current Account as at 2 December 2016:	1512.61
Savings Account as at 2 December 2016:	4736.93
TOTAL	6249.54

Members noted the following income:

Interest (September)	0.28
Interest (October)	0.23
Interest (November)	0.16
Community Cleaning Grant	374.40
Ingoldsby PCC	107.00
TOTAL	482.07

Members resolved to approve the following payments or noted those payments made in line with the approved list of regular payments:

Clerk's Salary, September	93.28
Clerk's Salary, October	95.68
Clerk's Salary, November	94.24
BT Invoice 5 September (direct debit)	45.48
BT Invoice 6 October (direct debit)	47.88
BT Invoice 7 November (direct debit)	47.88
Autela Payroll Services, Quarter 2 ref 9161	30.00
Donation (S137) to RBL	50.00
Bulbs (Reimbursement to Councillor Eldred)	57.92
Donation (S137) to CHT	75.00
BDG Mowing reference invoice 80 and 36	245.00
S137 PCC	150.00
TOTAL	1032.36

The Chairman informed the meeting that he had received a letter of confirmation of donation of £50.00 from the Royal British Legion.

Bank Reconciliation

The income and expenditure account was accepted and the bank balances were verified.

External Audit

The Clerk informed the meeting that the Parish Council has received an unqualified audit opinion from Grant Thornton.

Third quarter Review of Budget

The Clerk gave an account of the budget against expenditure to the end of the third quarter.

In terms of income the Clerk informed Members that the budget is on target.

In terms of expenditure the Clerk informed Members that all areas are on target with the exception of expenses which has already exceeded budget by 12%, insurance which has exceed by 4% and the green bin service which has exceeded by 36%. The Clerk recommended that £30 is transferred from annual subscriptions which is under budget by 13% to expenses, that £20 is transferred from Section 137 which is under budget by 73% to insurance and that £20 is also transferred from Section 137 to the green bin service. Members resolved to approve the amendments to the budget.

Precept Setting & Budget 2017/2018

There was a great deal of discussion surrounding the precept. Councillor Ward-Barrow proposed an increase to the precept by 2.25%. The proposal was seconded by the Chairman and passed by resolution of the Council.

Members resolved to approve the budget for 2017/2018 with the amendment to the precept.

Members noted the email from Michelle Sheldon dated 14 November 2016 regarding nil parish grant).

The Clerk informed Members that she had erroneously transferred £750.00 too much to the savings account on 3 August 2016 (reference resolution at meeting on 22 June 2016). Members noted the error but agreed to leave the funds in situ.

9. **CORRESPONDENCE (16/041)**

Members noted the following correspondence.

Email from Sarah Stock dated 4 October 2016, 'Saving Grantham Hospital'.

Email from Claire Richardson, SKDC dated 3/4 October 2016, 'Consultation regarding the removal of public payphones'.

Email from LCC Highways West dated 30 November 2016, 'Self-help leaflet'.

Email from LCC dated 4 November 2016, 'Lincolnshire Minerals and Waste Location Plan – Publication of the Site Locations (Pre-Submission) Consultation'.

Email from LALC dated 22 November 2016 on behalf of the Police and Crime Commissioner, 'Survey'.

Email from LCC dated 8 November 2016, 'School's Admissions Policy Consultation 2018'.

Email from LCC dated 11 November 2016, 'Sharing Parish Council communications with Councillors'.

Email from Julie Edwards dated 23 September 2016, 'Review of Polling Stations'.

10. **DATE OF FUTURE MEETINGS (16/042)**

Members resolved to approve Wednesday 8 March 2017 at 8pm as the date of the next meeting and Wednesday 24 May 2017 at 8pm for the Annual Parish Meeting and Annual Parish Council meeting.

The Chairman closed the meeting at 10pm.