

**MEETING OF INGOLDSBY PARISH COUNCIL**

Dear Councillor

You are summoned to attend the meeting of **INGOLDSBY PARISH COUNCIL** to be held in the Village Hall, Ingoldsby, on **Wednesday 29 May 2019 at 8.45pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting will be preceded by a public forum, when members of the public may ask questions or make short statements to the Council, which commences at **8.30pm**.



Clerk to the Council

Date: 24 May 2019

1. **ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE**
2. **ELECTION OF VICE-CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE**
3. **WELCOME REMARKS BY THE CHAIRMAN.**
4. **APOLOGIES**
  - a) Apologies for absence and reasons given.
5. **DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS**
  - a) To receive reports on members' disclosable pecuniary interests in relation to the agenda and any dispensations in accordance with the Localism Act 2011.
4. **SIGNING OF THE MINUTES**
  - a) To resolve to accept the Clerk's notes of the Parish Council meeting held on 6 February 2019 and 10 April 2019 as true and accurate records of those meetings.
5. **GENERAL MATTERS**
  - a) Litter pick, 27 April 2019.
  - b) British Red Cross First Aid Training.
  - c) Community Improvements.
  - d) SID (Mr Kenyon).
  - e) BT Contract.
  - f) Community Speed Watch Scheme.
  - g) Waste Bin.
  - h) Risk Assessment.
  - i) Askey Lane.
6. **HIGHWAYS**
  - a) To receive any reports of new or outstanding highways defects and other updates if available. New faults to be reported at [www.lincolnshire.gov.uk/faultreporting](http://www.lincolnshire.gov.uk/faultreporting) or email [cschighways@lincolnshire.gov.uk](mailto:cschighways@lincolnshire.gov.uk) or contact customer services by telephone on 01522 782070.
  - b) Village Walkabout 2019.
7. **PLANNING MATTERS**
  - a) New Planning Matters: None.
  - b) Decisions received or awaited:
    - i) Mrs P Littleworth, The Barns, Irnham, Ingoldsby. Planning Appeal. Deadline for comments 25 April 2019.

8. **FINANCE**

- a) To note the current bank balances as at 21 May 2019.
- |                 |                         |
|-----------------|-------------------------|
| Current Account | <b>6008.39</b>          |
| Savings Account | <b>6413.24</b>          |
| <b>TOTAL</b>    | <b><u>12,421.63</u></b> |
- b) To note the following income received since 5 April 2019 to 21 May 2019.
- |                          |                       |
|--------------------------|-----------------------|
| April Interest           | 1.09                  |
| Precept                  | 4750.00               |
| Community Cleaning Grant | 426.92                |
| May Interest             | 1.05                  |
| <b>TOTAL</b>             | <b><u>5179.06</u></b> |
- c) To note the following expenditure to be paid in line with the approved list of regular payments or for Approval between 4 April 2019 to 21 May 2019.
- |                                    |                   |
|------------------------------------|-------------------|
| Grass Cutting 0905                 | 70.00             |
| Village Hall Hire (April)          | 14.00             |
| Clerk's Salary (May)               | 100.48            |
| BT Invoice (May)                   | TBC               |
| SKDC Garden Waste Scheme PCC       | 47.00             |
| Clerk's Expenses (Office Supplies) | 17.81             |
| <b>TOTAL</b>                       | <b><u>TBC</u></b> |
- d) Analysis of the monthly income and expenditure account for May 2019.
- e) To resolve to approve the end of year account.
- |  |                       |
|--|-----------------------|
| Current Account as per bank balance on 31 March 2019     | 1482.45               |
| Uncleared Payments                                       | (121.76)              |
| Uncleared Income   | Nil                   |
| Actual Year End Figure                                   | <b><u>1360.69</u></b> |
| Savings Account as per bank balance on 31 March 2019     | <b><u>6411.10</u></b> |
| <b>TOTAL</b>   | <b><u>7771.79</u></b> |
| Cashbook Total on 31 March 2019                          | <b><u>7771.79</u></b> |
| Bank Reconciliation (spreadsheet) Total on 31 March 2019 | <b><u>7771.79</u></b> |
- Cashbook to be signed and dated by the RFO/Clerk and Chairman.
- f) External Audit. To complete and resolve to approve the Annual Governance Statement (Section 1) of the Annual Return (AGAR). To be signed and dated by the Clerk and Chairman with minute reference.
- g) To resolve to approve the Accounting Statements for 2017/2018 of the AGAR (Section 2). To be signed and dated by the RFO and Chairman with minute reference.
- h) Clerk to confirm compliance with the Transparency Code legislation.
- i) Public Rights, Period of Inspection (Monday 17 June to Friday 26 July 2019).
- j) VAT & BT reclaim.
- k) To resolve to approve an annual transfer to savings.

9. **CORRESPONDENCE**

- a) Email from LALC dated 16 April 2019 on behalf of Richard Davies, 'Extra spending budget article' – The County Council has agreed to invest a further 1 million pounds to improving the highways service in Lincolnshire'.
- b) Email from the Highways Department dated 17 April 2019, 'Temporary Traffic Restrictions'.
- c) Email from Clarke Telecom dated 17 April 2019, 'Pre-application Consultation of Proposed Radio Base Station Installation- '.
- d) News & Updated from Community Lincs, May 2019.

10. **DATE AND TIME OF NEXT MEETING**

- a) To confirm the date and time of the next meeting.

*Parishioners requiring a more detailed version of the agenda or explanation as to content are asked to contact the Clerk in the first instance by email. Contact details are listed above.*