

**Minutes of the Ingoldsby Parish Council Meeting held in the Village Hall, Ingoldsby on 12  
December 2018**

**Public Forum:** No parishioners present.

**1. WELCOME REMARKS BY THE CHAIRMAN (18/039)**

The Chairman welcomed Members and the Clerk to the meeting.

**2. APOLOGIES (18/040)**

Apologies received from Councillor Ward-Barrow. The reasons for his absence were noted and accepted.

**3. DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS (18/041)**

- a) No reports of pecuniary interests or applications for dispensations in relation to the agenda.
- b) Councillor Eldred reported her interests in relation to the Village Hall Committee.

**4. SIGNING OF THE MINUTES (18/042)**

- a) Members resolved to accept the Clerk's notes of the Parish Council meeting held on 26 September 2018 and 21 November 2018 as a true and accurate record of those meetings.

**5. GENERAL MATTERS (18/043)**

a) Report from recent Parish Council events

The meeting with Diane Hansen, Head of Engagement and Inclusion at South West Lincolnshire's Clinical Commissioning Group was very informative with a round table discussion and question and answer session, the focus being on Boston, Grantham and Lincoln Hospitals. Members reported on the recent litter pick and bulb planting; the Chairman noted that there was less litter in the Parish. The Chairman on behalf of the Council expressed his thanks to our community volunteers.

b) Parking Issues

Members noted the email of complaint dated 28 October 2018 from a concerned parishioner. The Parish Council would like to remind parishioners about parking considerately, safely and legally through the village.

c) Community Improvements

Item to be deferred to the next meeting of the Parish Council.

**Action: New Year newsletter to ask for volunteers to maintain planters.**

d) VETS & Defibrillator updates

Councillor Weller reported that several members have stepped down from the VETS scheme but there are two new volunteers.

Councillor Weller informed the meeting that the Parish Council has been notified of a new scheme of first aid and defibrillator training offered free of charge by the British Red Cross called 'Every Day First Aid'.

**Action: Clerk to contact the CHT with the updated list of VETS volunteers. Clerk to circulate the email from the British Red Cross and to pursue enquiries.**

- e) The New News  
Members noted that the article has successfully been received by the New News for publication.
- f) Financial Regulations  
Members resolved to approve the adoption of the new model Financial Regulations circulated in September 2018.
- g) New Community Speed Watch Scheme  
Item to be deferred to the January meeting.

## 6. **HIGHWAYS (18/044)**

- a) Members noted, further to the village walkabout, that the requested grit bin has now been installed. The Parish Council recently received notification of county-wide grit bin replenishment. Lincolnshire County Council have asked that members of the public report empty grit bins via their online reporting system or by speaking to a representative at their customer service centre (email from LCC dated 30 October 2018).

New faults to be reported at [www.lincolnshire.gov.uk/faultreporting](http://www.lincolnshire.gov.uk/faultreporting) or email [cschighways@lincolnshire.gov.uk](mailto:cschighways@lincolnshire.gov.uk) or contact customer services by telephone on 01522 782070.

Members noted the email from Rowan Smith dated 5 December 2018 providing further updates on outstanding issues from the village walkabout.

- Signage for Bitchfield Road indicating left hand bend and road narrowing has been ordered an installation is anticipated at some point during 2019.
- The moving of the 30mph sign on Grantham Road is on a list for further investigation but it has been made clear that this is low priority.
- The sign for Humby Road (30mph/national speed limit) is on order.
- The Highway's legal team have investigated the highway boundary for Chapel Lane.

Members noted the email from LCC dated 1 October 2018 reference Parish Agreement Highway Verge Cutting 19/20. This email comes further to enquiries from the Parish Council in relation to grant funding to enable the Parish Council to take over parish-wide grass cutting from the County. Members agreed that the grant was insufficient.

- b) No new or outstanding highways defects.

7. **PLANNING MATTERS (18/045)**

- a) Members noted that there are currently no new planning applications for consideration or notification of decisions received.

8. **FINANCE (18/046)**

- a) Members noted the current bank balances of 4 December 2018:
- |                 |                       |
|-----------------|-----------------------|
| Current Account | <b>2302.05</b>        |
| Savings Account | <b>6406.89</b>        |
| <b>TOTAL</b>    | <b><u>8708.94</u></b> |
- b) Members noted the income received between 16 November and 4 December 2018.
- |                          |                      |
|--------------------------|----------------------|
| Community Cleaning Grant | 407.16               |
| <b>TOTAL</b>             | <b><u>407.16</u></b> |
- c) Members noted the following expenditure to be paid in line with the approved list of regular payments or for approval between 16 November and 4 December 2018 (date of bank reconciliation).
- |              |                     |
|--------------|---------------------|
| BT November  | 74.76               |
| <b>TOTAL</b> | <b><u>74.76</u></b> |
- d) The income and expenditure account for November/December was accepted and the bank balances were verified.
- e) 2018/2019 Budget Review (third quarter)  
Members agreed to move £100 from the Section 137 budget to the grass-cutting budget as they do not anticipate any further S137 expenditure during the current financial year.  
**Action: Clerk to amend budget and bank reconciliation.**
- f) Earmarked Reserves  
The Clerk informed Members that as of 1 November 2018, only £686.32 of the savings account is not classed as earmarked reserves. The Chairman proposed the dissolution of the training fund and the parish enhancements fund to boost this figure by £801.00. The proposal was seconded by Councillor Kenyon and passed by resolution of the Council.  
**Action: Clerk to amend reserves documentation.**
- g) External Audit  
Members noted the email from LALC dated 26 November 2018 which informs the Parish Council that there is no longer any feedback from external auditors for Parish Councils with an annual turnover of less than £25,000 who have completed an exemption certificate. Members agreed that the new system of external audit is 'poor'.
- h) Budget and Precept Setting, 2019/2020  
The Chairman proposed a 2% increase to the current precept of £4657.00. The proposal was seconded by Councillor Weller and passed by resolution of the Council.

Members discussed the draft budget document at length at the November budget consultation meeting and passed the document by resolution of the Council.

**Action: The Clerk to apply to SKDC for a precept of £4750.00.**

9. **CORRESPONDENCE (18/047)**

Members noted the following correspondence:

- a) Email from SKDC dated 28 November 2018, EnviromentSK.
- b) Parish Update from SKDC dated 6 November 2018.
- c) Email from LCC dated 2 November 2018, Consultation on Lincolnshire's Admissions Arrangements for 2020.
- d) Email from SKDC dated 7 October 2018, Review of Polling District and Polling Places.
- e) Email from LCC dated 5 October 2018, Winter Self-Help and Mutual Aid.

**Action: Clerk to pass on details of EnvironmentSK to PCC.**

10. **DATE OF FUTURE MEETINGS (18/048)**

- a) Members agreed to hold the next meetings of the Parish Council on Wednesday 6 February 2019 and Wednesday 10 April 2018 at 8pm.

The Chairman closed the meeting at 8.50pm.