

## **Minutes of the Ingoldsby Parish Council Meeting held in the Village Hall, Ingoldsby on 4 October 2017**

**Public Forum:** There were three parishioners present. One parishioner asked whether it would be possible to have speed stickers for the waste bins.

**Action: Clerk to enquire as to the costs with suppliers and insurance implications with the Highways Department.**

There was further discussion regarding the current siting of the village speed limit signs. The Councillors explained that this has been an on-going issue with the Area Highways Department for a number of years.

There was also some discussion relating to village planters at the village limits. The Chairman explained that a license is required from the Area Highways Department.

It was noted that the road sweep had been through the village.

### **1. WELCOME REMARKS BY THE CHAIRMAN (17/013)**

The Chairman welcomed Members to the meeting. Councillor Peter Stephens briefly spoke to Councillors ahead of the meeting and asked if the Clerk could email him with any issues along with the date of the next meeting.

**Action: Clerk to email Councillor Stephens in relation to Bitchfield Road.**

### **2. APOLOGIES (17/014)**

a) Apologies received from Councillor Ward-Barrow. The reason for his absence was noted and accepted. County Councillor Martin Hill also conveyed his apologies.

### **3. DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS (17/015)**

a) No reports of pecuniary interests or applications for dispensations in relation to the agenda.

b) Councillor Eldred reported her interests in relation to the village hall.

### **4. SIGNING OF THE MINUTES (17/016)**

a) The Clerk's notes from the meeting held on Wednesday 24 May 2017 were not available in printed format.

### **5. GENERAL MATTERS (17/017)**

a) Cemetery bins

The Clerk explained that SKDC had incorrectly sent the two Parish Council bin stickers to St. Bartholomew's Church. The Parish Council are currently waiting for new stickers to be re-issued.

The Clerk suggested that from the next financial year, the PCC take on responsibility for ordering the bins and seek reimbursement in the form of a Section 137 grant from the Parish Council.

- b) Action Plan – SID  
Councillor Kenyon has forwarded documentation to the LRSP in relation to a site visit for the SID.  
**Action: Clerk to email LRSP to request remittance and communication with Councillor Kenyon in relation to a date for the site visit.**
- c) Asset Risk Assessment  
The Chairman confirmed that he had completed the Parish Council asset risk assessment with accompanying photographs which have been filed and dated accordingly. It was noted that the three wooden benches are showing signs of deterioration but it was agreed that as they do not present any danger, they can be refurbished at the next village clean.
- d) Public Footpaths  
The Chairman noted that three public footpaths in the Parish have not been re-instated by Farmers following the harvest but he suggested that they are afforded some time to address the matter.  
**Action: Clerk to add to the next agenda.**
- e) Fridge Magnets  
Members resolved to approve up to £50.00 (further to the £25.00 approved at the March meeting) for the fridge magnets for parishioners for the VETS emergency telephone scheme.  
**Action: Clerk to order.**
- f) Litter Pick Risk Assessment  
Members agreed that a risk assessment will be required ahead of the next litter pick.  
**Action: Councillor Kenyon to take the lead further to his recent training.**
- g) Bulb planting  
Members agreed to take some photographs of the bulbs in Spring and to re-assess the planting from there. Councillor Weller explained that the Council received a Community Cleaning from South Kesteven District Council which assists with the costs of the village litter pick and clean up events and bulb-planting.
- h) Employer’s Liability Insurance  
The Clerk confirmed that this is being displayed at the village hall which is a requirement by law.
- i) Welcome pack  
Councillor Eldred confirmed that she is waiting for information from the school and church before finalising the welcome pack.

## 6. HIGHWAYS (17/018)

- a) Members generally discussed a number of local highways issues. Reports of new or outstanding highways defects and other updates if available. New faults to be reported at [www.lincolnshire.gov.uk/faultreporting](http://www.lincolnshire.gov.uk/faultreporting) or email

[cschighways@lincolnshire.gov.uk](mailto:cschighways@lincolnshire.gov.uk) or contact customer services by telephone on 01522 782070.

- b) Members noted the recent work carried out on Bitchfield Road. An email of thanks from the Parish Council had been sent to County Councillor Martin Hill. Members noted that the road is due for re-surfacing in 2018.

7. **PLANNING MATTERS (17/019)**

- a) New Planning Matters:
- i) Members noted that there were currently no new planning matters for review.
- b) Decisions received:
- i) Turner, S17/0931 – External cladding, erection of single storey extension, erection of single storey glazed link extension, raising of roof to form gables, alterations to fenestration and demolitions. Granted on 7 September 2017 subject to conditions.
- ii) Turner, S17/1181 – Application for Certificate of Lawful Use for the existing use of outbuildings as residential use in association with the main dwelling. Approved 6 September 2017.
- iii) Southwell, S17/1398 – Fell Ash Tree. Work allowed on 31 August 2017.

8. **FINANCE (17/020)**

- a) Members noted the current bank balances:
- |   |                       |
|---|-----------------------|
| Current Account as at 28 September 2017 | <b>4205.80</b>        |
| Savings Account as at 28 September 2017 | <b>4738.52</b>        |
| <b>TOTAL</b>                            | <b><u>8944.32</u></b> |
- b) Members noted the following income received between 18 May 2017 and 28 September 2017:
- |                                |                      |
|--------------------------------|----------------------|
| Interest (June)                | 0.16                 |
| Interest (July)                | 0.16                 |
| Interest (August)              | 0.16                 |
| Interest (September)           | 0.16                 |
| SKDC Broadband Refund (Year 1) | 633.83               |
| VAT Refund                     | 137.69               |
| <b>TOTAL</b>                   | <b><u>772.16</u></b> |
- Members noted that a refund of £102.69 has been received from LALC as this payment was duplicated.**
- c) Members resolved to approve the following expenditure which has been paid or is to be paid in line with the approved list of regular payments:
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|--------------------------------|-------|
| Autela Payroll Services, Qtr 1 | 36.80 |
| Autela Payroll Services, Qtr 2 | 38.40 |
| Clerk's Salary, June           | 94.24 |

Clerk's Salary, July	94.24
Clerk's Salary, August	94.24
Clerk's Salary, September	94.24
Ink Cartridges	58.42
BT May Invoice	44.28
BT June Invoice	44.28
BT July Invoice	44.28
BT August Invoice	44.28
Community Heartbeat Trust Annual Maintenance	100.00
Community Heartbeat Trust VETS	126.00
BDG (Invoice 0125 and -)	220.00
BDG (Invoice 0231)	110.00
BDG (Invoice 0274)	110.00
Lincolnshire Road Safety Partnership, SID	40.00
<b>TOTAL</b>	<b><u>1393.70</u></b>

- d) The income and expenditure account for June to September 2017 was accepted and the bank balanced were verified.
- e) Members resolved to approve the Clerk's mileage of 203 miles.

9. **CORRESPONDENCE (17/021)**

- a) Email from parishioner dated 16 August 2017 in relation to fire-setting and smoke nuisance in the parish. Nothing further to report in relation to this matter.
- b) Email received from SKDC dated 26 September 2017, South Kesteven District Council's Draft Housing Strategy 2017-2021. Councillor Kenyon had perused the document but reported that there was nothing pertinent to the Parish Council.
- c) Email from LCC dated 15 August 2017, Community Wildlife Grant. No comments.
- d) Email from LCC dated 13 June, Mobile Library Route Changes. No Comments.
- e) Email from LCC dated 22 August 2017, Visit from Diane Hansen, Head of Engagement and Inclusion at South West Lincolnshire Clinical Commissioning Group (to discuss how the Council are committed to improving healthcare services for the future). There was some discussion relating to this matter.  
**Action: Clerk to gather further information.**
- f) Letter from County Councillor Martin Hill dated 2 October 2017, Fairer Funding for Lincolnshire. No comment.
- g) Email from LCC Highways Department dated 3 October 2017, Parish Cluster Meetings. Members noted that there will be two meetings: Wilsford Village Hall at 5pm on 19 October 2017 and at the Council Chambers at LCC on 24 October 2017 also at 5pm.

10. **DATE OF FUTURE MEETINGS (17/022)**

The budget and precept setting meeting (along with public consultation) is scheduled to take place in the Village Hall, Main Street, Ingoldsby on 6 December 2017.

The Chairman closed the meeting at 9pm.