

Minutes of the Ingoldsby Parish Council Meeting held in the Village Hall, Ingoldsby on Wednesday 25 July 2018

Public Forum: There were 4 parishioners present. One parishioner asked for the Parish Council's opinion regarding the installation of a telephone mast on the church spire. The Parish Council have previously discussed this matter but with no further action. The logistics and benefits were discussed including potential income for the PCC. The parishioner said she intended to raise the matter with the PCC at their next meeting in August. It was noted that parishioners on the EE network can ask for a booster box from EE free of charge.

A parishioner raised the issue of the bank on Chapel Lane. The bank has currently been removed by builders working at a bungalow with the agreement that the bank will be reinstated. The parishioner would like to know the legal width of the road from the Highways Department before this takes place due to concerns with access for emergency service vehicles for example. Members informed the parishioner that Rowan Smith, the Highways Manager for North and South Kesteven has agreed to look at the enclosures act to see what belongs to whom. He also pointed out that the workmen had concreted over a drainage pipe.

A parishioner expressed concern about a hollow tree outside his property situated on the highway which has recently been inspected by a Highways Officer. The Parishioner was concerned about how this may affect his home insurance. Members informed the parishioner that he would need to directly liaise with the Highways Department at LCC.

There was some general discussion about the recent village walkabout and a parishioner expressed concern that the gulleys in the village are blocked with asphalt. He reported this to LCC on 16 April 2018 and again on 3 July 2018. The customer service representative at LCC confirmed that the drains had last been cleared in August 2017.

There was some discussion relating to the SID. Members said that they were experiencing some 'teething problems' with the technology but hoped to have this resolved shortly. The overgrown hedge on land adjacent to the site of the SID was also discussed.

1. WELCOME REMARKS BY THE CHAIRMAN (18/014)

The Chairman welcomed Members and the Clerk to the meeting.

2. APOLOGIES (18/015)

None.

3. DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS (18/016)

- a) No reports of pecuniary interests or applications for dispensations in relation to the agenda.
- b) Councillor Eldred reported her interests in relation to the Village Hall Committee.

4. SIGNING OF THE MINUTES (18/017)

- a) Members resolved to accept the Clerk's notes of the Annual Parish Council meeting held on 23 May 2018 as a true and accurate record of that meeting.

5. **GENERAL MATTERS (18/018)**

- a) Community Improvements (planters and noticeboards)
Members noted that the license for the planters had been approved by the Area Highways Department. Councillor Kenyon is awaiting a final quotation for the planters and noticeboard.
- b) Risk Assessment
Councillor Kenyon informed the meeting that he had completed the asset risk assessment on 24 July 2018. The only issue of concern is the bench on Rosemary Rise; the front slat is beginning to rot.
Action: This is to be monitored.
- c) Village Clean
Members agreed that the next village clean will take place on Saturday 18 August 2018 and the litter pick and bulb-planting on 6 October 2018. Expenditure for bulb-planting has already been approved.
- d) Rosemary Rise
The sign previously requested by parishioners has been installed to prevent confusion with postal deliveries.
- a) Meeting with Diane Hansen, Head of Engagement and Inclusion at South West Lincolnshire Clinical Commissioning Group (to discuss how the Council are committed to improving healthcare in the future)
Members agreed to hold the meeting on 3 November at 10.00am.

6. **HIGHWAYS (18/019)**

- a) The annual village walkabout with the Local Highways Manager for North and South Kesteven and County Councillor Martin Hill took place on 19 July 2018 at 10am. The Clerk read aloud the draft notes from the village walkabout (see below).
Action: Councillor Kenyon will put the walkabout data into a spreadsheet to be assessed and updated as required.

Councillor Weller informed the meeting that the Lincolnshire Road Safety Partnership are launching a new community speed-watch scheme where volunteer residents will be given training to check the speed of cars travelling through the village with a hand-held device. Councillor Weller proposed that Ingoldsby join the scheme. The proposal was seconded by the Chairman and passed by resolution of the Council.

Notes of the Village Walkabout in Ingoldsby on Thursday 19 July 2018 with the Local Highways Manager for North and South Kesteven, Rowan Smith and Lincolnshire County Councillor, Martin Hill

1. *Verges are only cut by Lincolnshire County Council twice per year unless a 'visibility complaint' is received. A grant is available for Parishes wanting to assume responsibility for this.*
2. *The triangle at the junction with Main Street and Bitchfield Road has recently been cut. The triangle with Humby Road remains uncut.*
3. *Visibility issue on Grantham road at the junction with the B1176.*
4. *Raised BT grid on Bitchfield Road outside the Old Rectory presents a hazard to motor vehicles, pedestrians and cyclists.*
5. *Discussion regarding signage for Bitchfield Road including 'left hand bend', 'narrow road' and 'unsuitable for HGV's'. Mr Smith explained that the police are unable to police weight limit signs. The signs may still act as a deterrent. It was suggested that the Parish Council carry out a survey to assess which HGV companies are using Bitchfield Road in an attempt to appeal to the companies to ask them to use an alternative route. Mr Smith explained that it was currently impossible to fund any sort of road widening due to financial constraints.*
6. *High verge on Bitchfield Road next to an overgrown drainage channel.*
7. *Road markings on Bitchfield road indicate future surface dressing. Mr Smith said he would investigate. Surface dressing to extend to the Main Street junction.*
8. *Grantham Road surface dressing.*
9. *30mph sign on Grantham Road to be moved further out of the village. Mr Smith explained that the Traffic Orders Team are dealing with this matter. It is on a waiting list. The team are currently focussing on new developments, accidents sites and schools. Mr Smith said he would email the Parish Council details about the installation of 'gates' at the entrance to the village (can only be installed once the 30mph sign has been moved).*
10. *30mph/National Speed Limit sign on Humby Road is missing and needs to be replaced. Mr Smith explained that legal order signs are the only signs currently being replaced (all others are being added to a list).*
11. *Request for an additional grit bin.*
12. *Gritting of Grantham Road. LCC currently do not have sufficient funding to add this to their gritting route. The possibility of removing Bitchfield Road from the gritting route was discussed but this is a school bus route.*
13. *The junction with Back Lane and Humby Road is in poor condition.*

14. *There are two Anglian Water stop taps on Back Lane (NG33 4EW) that require attention; one is leaking and the other is raised presenting a hazard.*
15. *There are two Anglian Water stop taps on Chapel Lane that have been highlighted in blue; these appear to be leaking.*
16. *Mr Smith said he would look at the highways boundary for Chapel Lane at the request of the Parish Council.*

7. **PLANNING MATTERS (18/020)**

- a) Members noted the new Planning Matters:
- i) Mrs P Littleworth (S18/1340) – Prior approval relating to the change of use of agricultural building to dwellinghouse at The Barns, Irnham, Ingoldsby, Lincolnshire. Deadline 8 August 2018.
Councillor Kenyon informed Members that he has an interest in relation to this application as it is behind his own property. He agreed to submit his own comments as a resident. Members briefly discussed the planning application but agreed to submit their comments to the Clerk by Monday 30th July 2018 so that the Clerk could put together a report for submission.
- b) Decisions received or awaited:
- i) Mr T Arnold (S17/2263) – Agricultural diversification activity comprising the construction of four buildings, hardstandings, plantation, a worm pit and a vehicle turning/manoeuvring/standing areas on land off Humby Road, Ingoldsby, NG33 4EG. Members noted that this application had been granted subject to conditions.

8. **FINANCE (18/021)**

- a) Members noted the current bank balances as at 8 July 2018:
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|-----------------------------------|-----------------------|
| Current Account as at 8 July 2018 | 3451.38 |
| Savings Account as at 8 July 2018 | 6403.83 |
| TOTAL | <u>9855.21</u> |
- b) Members noted the income received between 11 May and 8 July 2018.
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|-----------------|----------------------|
| Interest (JUNE) | 0.33 |
| Interest (JULY) | 0.37 |
| VAT Refund | 477.43 |
| TOTAL | <u>478.13</u> |
- c) Members noted the expenditure to be paid in line with the approved list of regular payments or for approval between 11 May and 8 July 2018 (date of bank reconciliation).
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|------------------------------------|--------|
| Clerk's Salary, June | 112.96 |
| Clerk's July Salary | |
| Postage, Clerk's Expenses | 15.04 |
| Village Hall Hire (May) | 14.70 |
| Autela Payroll Services, Quarter 1 | 46.80 |
| BT May Invoice | 72.12 |

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| BT June Invoice | 72.12 |
| BDG Mowing (invoice 0676) | 70.00 |
| TOTAL | <u>403.74</u> |

Members to note the transfer of £937.36 (year-end figure) from the current account to the savings account on 4 June 2018.

- d) The income and expenditure account for June and July was accepted and the bank balances were verified.
- e) Members resolved to approve the Clerk's overtime at 25 hours and 204 miles.

9. **CORRESPONDENCE (18/022)**

Members noted the following correspondence:

- a) Police and Crime Commissioner Annual Report circulated by LALC dated 12 July 2018.
- b) LALC Newsletter 165 dated 2 July 2018.
- c) Parish Update dated 19 June 2018.
- d) Planning Policy Consultations from South Kesteven District Council dated 8 June 2018.

10. **DATE OF FUTURE MEETINGS (18/023)**

- a) The next meeting of the Parish Council has is scheduled to take place on **Wednesday 26 September 2018.**

The Chairman closed the meeting at 9.09pm.