

## MEETING OF INGOLDSBY PARISH COUNCIL

Minutes of the **Ingoldsby Annual Parish Council Meeting** held on Wednesday 10 August 2022 at 8pm in the Village Hall, Main Street, Ingoldsby

**Public Forum:** The Chairman opened the public forum. There were two parishioners present.

Paul Knight asked about the location of the playground having seen the recent plans. There was general discussion about separation between the adjoining houses as well as the location of the play area which historically has been known to flood.

**Action: Parish Council to seek clarification.**

Mandy Slight, one of the members of the planter working group asked that the volunteers be acknowledged for maintaining the planters during Tracy Holland's convalescence. She asked if we could include those volunteers who had taken up watering the planters.

The residents of Rosemary Rise have been asked by the Council to remove their outdoor chairs and umbrella further to incident of anti-social behaviour. These have been moved outside number 2 Rosemary Rise.

Mr Knight asked Mr Slight about the sign on his neighbour's house and general discussion ensued. District Councillor Sarah Trotter joined the meeting at 8.15pm. Councillor Trotter added that she has issues getting any response from PCSO's and Beat Manager's.

### 1) **WELCOME REMARKS BY THE CHAIR (22/016)**

The Chair thanked everyone for their attendance.

The Chair, Councillor Eldred, on behalf of the Parish Council expressed her gratitude to Mike Ward-Barrow, who has recently resigned from the Parish Council. Mike has served on the Parish Council for 9-years and he will be missed.

The Chair also thanked District Councillor Sarah Trotter for assistance with a waste collection issue on Scotland Lane.

### 2) **PRESENT (22/017)**

Angela Eldred, Chair  
Jeffery Kenyon, Vice-Chair  
Anna Nelson  
Darryl Weller

### 3) **APOLOGIES (22/018)**

Apologies were received from Councillor Nelson. The reason for her absence was noted and accepted.

### 4) **DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS (22/019)**

No reports of pecuniary interests of applications for dispensations in relation to the agenda. Councillor Eldred reported her interests in relation to the Village Hall Committee.

5) **SIGNING OF THE MINUTES (22/020)**

Members resolved to accept the Clerk's notes of the Parish Council meeting held on Wednesday 18 May 2022 as a true and accurate record of that meeting. The minutes were duly signed and dated. Members noted that the meeting notes were brief at the Council was not quorate on this occasion.

6) **GENERAL MATTERS (22/021)**

a) County Council Matters

None.

b) District Council Matters

District Councillor Sarah Trotter reported a few district updates.

South Kesteven community awards are coming up with the final prize-giving in October and Sarah has asked to be one of the judges.
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There have been a number of incidents involving bin lorries catching fire. It would appear that people have been putting their batteries/devices with batteries in with their waste. There was general discussion about other means of disposing of batteries and whether there is something that can be done locally about it?
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There was a fire in Stamford which destroyed a row of eight motor cars. This also impacted some SK housing nearby with melting windows and cracked structure. No one was injured or evacuation required.
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Three parks in Grantham have received a green flag status by the Keep Britain Tidy Group.
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Grantham Hospital is to receive a £5.3 million upgrade.
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Funding has been awarded for approximately 150 council houses which are to be updated with new heating systems and asbestos removal.
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A new 'app' has been launches called 'Hello SK'. If you go past a shop or business and they have any offers this will ping on your phone. It has been created to support local business.
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c) Resignation of Councillor Ward-Barrow and the casual vacancy arising

The Chairman informed the meeting that Julie Edwards in Electoral Services was informed of Councillor Ward-Barrow's resignation. An official notice provided by Electoral Services was placed on the noticeboards and website dated on 9 June and Julie Edwards confirmed on 29 June that there had been no requests for an election, giving the Parish Council the opportunity to advertise a 'casual vacancy'. This was advertised on the website, noticeboards and on Facebook between 5 July and 20 July. There were five applicants and the interviews for the position will take place on Tuesday 30 August. The interview process will be discussed in closed session.

d) Jubilee Debrief

Councillor Kenyon noted that two Section 137 grants were issued by the Parish Council for the Jubilee celebrations. A £400 grant was issued to the social club to pay for live band on the Sunday afternoon and the Parish Council purchased commemorative mugs at a cost of

£228.00, these were given to all children in the village. All other activities, prizes and arrangements were kindly gifted by residents of the village and the Clerk.

A list of reports from the different village organisations has been included in the minutes for your information.

### **Jubilee Weekend Report from the Church**

Firstly, we would like to thank the PC for including us in the arrangements for the weekend.

The flower festival was very successful we had 22 arrangements coming from all ends of the village, Scotland Lane to past the school.

The imagination of interpreting the theme was quite amazing and certainly provoked much discussion whilst people were enjoying cups of tea.

We had a steady flow of visitors all weekend.

Friday nights talk by Francis Gilbert surpassed all expectations with the church  $\frac{3}{4}$  full. There seems to be much interest in the village history and maybe another talk might be considered if Francis is willing.

We concluded our celebrations with a Songs of Praise. This was again quite well attended, and the Rainbows and Brownies brought their respective flags which added to the occasion.

The service seems to have 'hit the spot' with everyone enjoying it and we were delighted to welcome our neighbours from Lenton.

I think the whole weekend has enabled people to meet new friends and hopefully over the months to come friendships can develop.

As a church community we welcome any involvement in village activities, the church is there to be used we sincerely hope everyone who visited us enjoyed the efforts of our ladies and gentlemen.

Diana Burrows

### **Jubilee debriefing from the Playing Field & Social Club**

We kicked off the Bank Holiday with a quiz night organised by Anna & Tim as a fund raiser for the refurbishment of the play area, this was well attended, and a good night was had by all and hopefully will be the first of many.

Saturday's ploughman's supper and concert being shown on the big screen was a very enjoyable evening for everyone that attended, and nobody left hungry thanks to Jane and the team.

Sunday, the British weather made an appearance, but not to be down hearted the picnic was moved to inside the club and the Pageant was being shown on the screen so with plenty of food, drink, and banter everybody had a good time. Later on, we had live music from the band 'Cutting Loose', kindly sponsored by The Parish Council and with the Social Club being full they were an excellent finale to a fantastic weekend.

Many thanks to everyone that supported and helped make these events possible.

Jane and Martin Atkin

### **Jubilee debriefing report for the Village Hall**

The celebrations began with the bunting going up, followed by decorations within the hall and outside the garden/window display in the hall grounds by the Rainbows and Brownies.

Thursday 2<sup>nd</sup> June Children's Craft Morning with Teddy bears Picnic lunch.

The sun was shining as preparations began for the event it looked a promising start.

12 children along with their parents' grandparents arrived with Teddy's and picnic blankets at the ready for a lovely morning of fun, they enjoyed the craft morning making lanterns and crowns, with a selection of toys and books around the Jubilee which was well used. The parade wasn't feasible but instead a photo was taken under the trees. The children along with their families enjoyed the picnic.

Allowing time for the families to enjoy the treasure hunt, garden/window displays exploring the village safely together, with time to visit the church and take some afternoon refreshments.

This event was free and funded by donations for the craft and picnic, dietary requirements were given upon booking.

Many Thanks to everyone who attended and the team of volunteers who provided a morning's entertainment.

Friday 3<sup>rd</sup> June Afternoon Tea

Another lovely bright day allowing seating inside and out. We had a good amount attend to celebrate the Jubilee with afternoon tea. They were served a traditional afternoon tea with a selection of sandwiches, Victoria sandwich along with scones. Many cups of tea were shared with family and friends. Chatter could be heard along with some discussion around the answers to a small Royal quiz with a box of Celebration chocolates appropriate named prize. Which was won by the Nelson table by scoring bonus points for the names of The Queen's great-grandchildren.

A wonderful afternoon of chat, everyone left with a full tummy. Well set up for the rest of the weekend.

Special thanks to Jeffery for helping with all the setting up for the events at the hall. Carolyn and Sharon for all their help baking and Stacie who enabled the craft morning and afternoon tea to be such a success. Thank You.

Many Thanks to everyone who visited the hall over the weekend to look at the photo display over the weekend.

I hope everyone has some special memories from the Jubilee weekend and believe between all the organisations we put together a good weekend of events.

Well done everyone for all your hard work, I hope you also had some time to share with your families to enjoy this memorable Platinum Jubilee.

Angela Eldred

### **Jubilee debrief from the Parish Council**

Firstly, a big thank you to the PCC, the Village Hall and the Social Club. Coming together and co-ordinating the weekend of events around Ingoldsby was a great success. For a village of our size, we feel we made a great effort, reflected in people taking part in all parts of the calendar. Martin, Jane, Carolyn, Stacie, Angela, Diana, Francis and all the others involved, our thanks go out to you for taking part and making the weekend a success.

We had a couple of takers for the trail which hopefully the kids enjoyed. A number of people looked at the photo display, posted questions and received responses. Thank you to those who supplied new images as well – the school pictures did embarrass a few people! The PC will put this information together along with the anecdotes and place this in the Village Hall archives for the future. Alongside this will go a record of the events of the Jubilee weekend as well. Anyone able to add any more please make contact with the Parish Council. And there may be future ways to use the information too that are being considered.

The village talk had around 45 people attend for a light evening. Thank you to Francis and Hilary for taking us through some of the history of the village. The conversation that followed and hopefully the questions raised will exercise us over the coming months. It was really pleasing to see so many villagers come along – new and old.

Around 20 came to the planting of an ornamental cherry at the cemetery. Thank you to the Reverend for coming along and to Hilary for the actual planting. The tree was gifted to the village by the Parish Clerk and a small plaque has been ordered to mark the occasion.

In all we feel that the weekend was a success. It has been great to see so many people take part and take pride in Ingoldsby. Thank you all for taking part.

Parish Spend on the Jubilee

- Section 137 grant to the Social Club for the live music on Sunday afternoon.
- Section 137 grant to the Parish Council for commemorative mugs given to all children in the village.
- Jubilee Tree: gifted to the Parish by the Parish Clerk. All other activities, prizes and arrangements within the timetable posted to all households kindly arranged or donated by residents of the village.

Jeffery Kenyon

Vice Chair, on behalf of Ingoldsby Parish Council

e) Clerk's overtime arrangements and annual leave

Councillor Kenyon confirmed that the Clerk's overtime is paid at single time. Members resolved to approve 25 hours overtime and 2 hours annual leave.

f) Insurance

The Clerk informed the meeting that only one quotation was forthcoming from Zurich Municipal at £241.00, in addition to the annual renewal quotation offered by Hiscox Insurance through brokers Gallagher, formerly Came & Company at £408.00.

Members unanimously agreed by email, due to the renewal date falling on 1 June 2022 and ahead of the next scheduled Parish Council meeting, to proceed with the quotation from Zurich Municipal. Members ratified that decision with a proposal from Councillor Kenyon, motion seconded by Councillor Eldred and passed by resolution of the Council.

g) Broadband

The Clerk reminded the meeting that the broadband charges were elevated as the Council was out of contract with BT. The Clerk obtained two quotes from SKY and BT. SKY offered a broadband package at £24.95 per month before VAT. BT was £26.95 before VAT, both for a contract period of 24-months. To prevent any further elevated charges Members submitted their preferences by email to the Clerk ahead of the current meeting date. The vote was a tie and in such circumstances the Chair is awarded the casting vote. Councillor Eldred's decision was to remain with BT. Members ratified this decision with a proposal from Councillor Kenyon, motion seconded by Councillor Weller and passed by resolution of the Council.

h) Lloyds Bank

The Clerk has started the process of opening a new bank account with Lloyds Bank.

i) White Gates

Members agreed to take the plans received from Glasdon to the village walkabout to ask Rowan Smith for his advice before proceeding with quotations.

j) Remembrance Day Decoration

A parishioner thought it would be nice for the village to invest in some decorations for Remembrance Day. Members discussed the idea and agreed to add this to the village questionnaire. The Clerk informed the Council that this does not form part of the budget for this financial year unless Members wanted to use earmarked reserves for community

improvements. There was general discussion about Remembrance Day. Councillor Weller said she would rather see money go directly to associated charities. Councillor Kenyon suggested that we get the costings and put it to the village in the planned questionnaire.

**Action: Clerk to get a quote for poppies for lamp posts and metal soldiers.**

k) Village Questionnaire

Members agreed to defer this item.

l) Askey Lane

The Clerk was tasked in May with finding out who had objected to the PROW application and the nature of the objections. Alison Bean, the Definitive Map Officer for Countryside Services with Lincolnshire County Council stated that this information has not been released. The current situation is that a response is awaited from the Secretary of State as to the nature of the process to consider the matter further.

Further to a letter from Mr Harden, dated 14 July 2022, the Clerk has been in touch with Alison Bean to determine the value of a 'letter of support' for the PROW at this time. Members discussed the matter with Councillor Trotter.

The Chairman added that that an email had also been received from another parishioner asking why Askey Lane was not being maintained. The status of the lane was explained to the parishioner.

m) Playground Update

The Chair reported that Jane Atkin at the Social Club is acting as Treasurer for the Playground Fund and she has provided the following information.

Facebook Fundraising	£426.60
Rock disco	£200.00
Quiz	£240.00
Brownie's tea & cake	£193.60
Football event	£119.71
<b>TOTAL</b>	<b>£1179.91</b>

The working group has received 42 responses to the playground questionnaire and hard copies will be delivered throughout the village in the next week with a closing date for returns of 9 September. Mel Capes, the school headmistress is eager to be involved with the project.

A live music event has been scheduled to take place in October in the hope of raising further money for the fund as well as a prize draw for artwork by a local artist on Facebook.

Councillor Nelson has suggested a meeting at the end of September to review the feedback from the questionnaires. The plan will be to submit funding requests from October onwards.

There was also discussion regarding a potential donation from the solar farm planners at Folkingham.

- n) First Aid Training  
Item to be deferred.

## 7) HIGHWAYS (22/022)

- a) The Parish Council would like to remind parishioners that new faults can be reported at [www.lincolnshire.gov.uk/faultreporting](http://www.lincolnshire.gov.uk/faultreporting) or email [cschighways@lincolnshire.gov.uk](mailto:cschighways@lincolnshire.gov.uk) or contact customer services by telephone on 01522 782070.
- b) Village Walkabout  
This will take place on 15 September 2022 at 2pm. Rowan Smith, the Local Highways Manager (West) will be in attendance. Councillors Kenyon and Weller will attend on behalf of the Parish Council. County Councillor Martin Hill and District Councillor Sarah Trotter have been invited to attend.
- c) Grass Cutting
- Further to enquiries from a parishioner, Lincolnshire County Council have confirmed that Chapel Lane verges have been added to a programme of cyclic works with two cuts per year.
  - The verges at the Rectory, Back Lane up to a depth of 1m have been added to a rural cutting programme. Anything beyond that point is the responsibility of the landowner.

**Action: Councillor Kenyon will discuss the second point with Rowan Smith at the walkabout. Councillor Trotter will liaise with Phil Jordan.**

- d) Broken Sign, Back Lane  
Councillor Eldred expressed her thanks to the person who repaired the broken sign on Back Lane.

## 8) PLANNING (22/023)

- a) New Planning Matters  
i)

Application No:	S22/1223
Applicant:	Mr & Mrs Woodward
Proposal:	Application for approval of Reserved Matters relating to access, appearance, landscaping, layout and scale in connection with outline application no. S21/0920 (erection of a detached dwelling and garage).
Location:	Green Gates, Grantham Road, Ingoldsby, Lincolnshire, NG33 4EQ
Case Details:	Peter Lifford, Case Officer <a href="mailto:p.lifford@southkesteven.gov.uk">p.lifford@southkesteven.gov.uk</a>
Deadline:	18 July 2022
Status:	Not yet determined.
Parish Council Comments:	Members did submit comments about this application which were collated by the Clerk and submitted to Mr Lifford, the Case Officer at South Kesteven District Council. Members did not object in principle to this application.

ii) Email received from Matt Hubbard at the Planning Hub dated 23 May 2022 in relation to a ‘Potential Development at Grantham Road, Ingoldsby’.  
 Member’s comments were collated by the Clerk and submitted to Mr Hubbard. The Parish Council did not object to the proposed development.



were

b) Decisions received or pending:

i. ENF20/0117 breach of works not in accordance with S19/1802 and S19/1311 ARNOLD. The Rectory, Back Lane, Ingoldsby – PENDING.  
 It was noted that the enforcement team at SKDC in crisis due to staff shortages.

ii.

Application No:	S22/0246
Applicant:	Mr & Mrs Troughton
Proposal:	Demolition of existing outbuildings and erection of new outbuilding to include a family room, home office, garages and annexe.
Location:	Moat Farm, Scotland Lane, Ingoldsby, Lincolnshire, NG33 4ET
Case Details:	Julie Carroll, Case Officer <a href="mailto:j.carroll@southkesteven.gov.uk">j.carroll@southkesteven.gov.uk</a>
Deadline:	7 March 2022
Decision:	GRANTED on 25 May 2022.

iii.

Solar Farm, Folkingham

Members attended the public meetings as interested parishioners. Councillor Kenyon thought that the Parish Council might be asked to be an official consultee. It was noted that the panels will not be visible from the road.

*A parishioner and Sarah Trotter left the meeting.*



9) **FINANCE (22/024)**

- a) Members noted the bank balances as of 3 August 2022.

Current Account	3447.00
Savings Account	7344.94
<b>TOTAL</b>	<b>10,791.94</b>

- b) Members noted the income received between 9 May 2022 and 3 August 2022.

VAT Refund	268.33
Community Cleaning Grant, SKDC (1 of 2)	463.32
Interest (June)	0.31
Interest (July)	0.30
<b>TOTAL</b>	<b>732.26</b>

- c) Members noted the expenditure to be paid in line with the approved list of Regular payments between 9 May and 3 June 2022, or for approval.

The Clerk explained that there is a budget cap of £100 per annum for the planter working group. The £56.93 starred below puts the spending £34.52 over budget. Councillor Kenyon proposed that the Parish Council approve the additional expenditure. The proposal was seconded by Councillor Weller and passed by resolution of the Council.

Compost & plants (for planter)	77.59
Clerk's Salary, May 2022	368.20
Bank Charges, May 2022	5.00
BT, June 2022	74.77
Insurance, Zurich Town & Parish Insurance	241.00
Bank Charges, June 2022	5.00
BT, July 2022	74.77
Clerk's Salary, June 2022	105.20
Autela Payroll Services, Invoice 9094 Q1	64.02
Internal Audit, John Jackson	85.00
Bank Charges, July 2002	5.00
BT (new contract) August 2022	41.92
Plaque for Jubilee Tree	25.00
Planter supplies	*56.93
Clerk's salary, July 2022	105.20
<b>TOTAL</b>	<b>1334.60</b>

- d) Members resolved to approve the monthly income and expenditure accounts for end May, June, July and beginning August 2022.

e) Internal Audit

The Clerk informed the Council that the Parish Council has been audited by the Internal Auditor, John Jackson. There were no comments in his report on the AGAR.

f) External Audit

PKF Littlejohn have sent an email acknowledging Ingoldsby Parish Council's exempt status for 2022.

g) First Quarter Budget Review

The Clerk informed members that the budget looks good in terms of both income and expenditure with no budget heads to note.

h) Risk Assessment

The first quarter risk assessment was completed on 1 June 2022. The Clerk informed members that anti-virus software has been renewed. The Clerk will provide a zip-drive containing Parish Council files along with a sealed envelope of usernames and passwords to the Chairman at the next meeting of the Parish Council in the event that the Clerk is ever unable to carry out her duties due to ill health.

**Action:** Asset risk assessment due on 1 September 2022.

**10) CORRESPONDENCE (22/025)**

Members noted the following emails:

- a) Email from Maisie McMahan, Safer Together Coordinator for North and South Kesteven, dated 1 June 2022, Neighbourhood Policing Priority Setting Meeting.
- b) Email from Lincolnshire County Council Highways dated 21 June 2022, Temporary traffic restriction in Ingoldsby for carriageway maintenance – road closure order for Grantham Road between Main Street and a point 2000m northwest between 25 July 2022 and 12 August 2022.
- c) Email from Lincolnshire County Council Highways dated 14 July 2022, Temporary traffic restriction in Ingoldsby for work carried out by Anglian Water on Back Lane between 12 July 2022 and 18 July 2022.
- d) LALC News, Edition 178 (article about Ingoldsby Jubilee celebrations).
- e) Email from Lincolnshire County Council dated 25 July 2022, Lincolnshire Minerals and Waste Local Plan Consultation.
- f) Email from Maisie McMahan dated 25 July 2022, Lincolnshire Strong Voices Project. Councillor Weller wondered whether there would be any interest in a Parish Council working group for the younger generations in the village. Councillor Kenyon suggested this is something for the village questionnaire.
- g) Email from Maisie McMahan dated 25 July 2022, Quarter 2 Newsletter.
- h) Town & Parish Council Newsletter, July 2022.

**11) DATE AND TIME OF NEXT MEETING (22/026)**

The next meeting is scheduled to take place on Wednesday 7 September 2022.

The Chairman closed the meeting at 9.40 pm and with full agreement of the Council, and in accordance with the Public Bodies Act 1960 moved the meeting to closed session due to the confidential nature of items to be discussed.

**12) CLOSED SESSION (22/027)**

National Salary Award 2021/22 Clerk's Salary

Interview process for the casual vacancy

Closed session notes, May 2022.