

MEETING OF INGOLDSBY PARISH COUNCIL

Minutes of the **Ingoldsby Parish Council Meeting** held on Wednesday 15 February 2023 at 8pm in the Village Hall, Main Street, Ingoldsby

Public Forum: The Chair opened the public forum. There were no parishioners present.

1) **WELCOME REMARKS BY THE CHAIR (22/063)**

The Chair, Angela Eldred, welcomed Members to the meeting.

She informed the meeting that the newsletter and paper copy of the questionnaire had been distributed to each household in the parish. The questionnaire is also available online via the community Facebook page. Completed questionnaires are being received and those who have yet to complete and return their copy are strongly encouraged to do so as the results may guide future Parish Council spending.

She reported that the parish has made a start planning events to celebrate the coronation of King Charles III.

There was some discussion about the potholes on Scotland Lane and on the route between Boothby Pagnall and Old Somerby.

Councillor Kenyon stated that he had reported a lamppost in need of repair to LCC but there was some debate as to whether it belongs to LCC or SKDC. District Councillor Trotter said she would follow up with County Councillor Martin Hill.

2) **PRESENT (22/064)**

Councillor Eldred, Chair
Councillor Kenyon, Vice-Chair
Councillor Leigh
Councillor Nelson
Councillor Weller

3) **APOLOGIES (22/065)**

None.

4) **DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS (22/066)**

No reports of pecuniary interests of applications for dispensations in relation to the agenda. Councillor Eldred reported her interests in relation to the Village Hall Committee.

5) **SIGNING OF THE MINUTES (22/067)**

Members resolved to accept the Clerk's notes of the Parish Council meeting held on Wednesday 14 December 2022 as a true and accurate record of that meeting. The minutes were duly signed and dated.

6) **GENERAL MATTERS (22/068)**

a) County & District Council

District Councillor Trotter reported that the former district council offices on St Peter's Hill have now been sold and the new, open-plan offices are located on the top floor of the savoy cinema building just next door. It is hoped that the new offices will be more cost-effective, and the open-plan office space is designed to improve working conditions.

Councillor Trotter reported that the District Council have received around 3.6 million in levelling up funding. She said that this is acknowledgement of the vital role that local government plays in supporting local communities.

Councillor Trotter also spoke about an event which is due to take place on Saturday 25 February 2023 between 10am and 1pm at the Jubilee Life Church Centre in Grantham. The event is free of charge and experts will be on hand to offer advice from managing finances to physical and mental health. Councillor Trotter said that the cost-of-living task force continues to make progress supporting residents across the district. Further information can be obtained online at www.southkesteven.gov.uk/costofliving.

Councillor Trotter informed members that there are Community Fund Grants available, up to £1000, from SKDC to assist with the expenses associated with the coronation celebrations. She also stated that she will send out application forms for the UK Share Prosperity Fund.

Councillor Trotter reported that the car park ticket machines in the Grantham area have been updated to accept cash as well as card payments.

Councillor Trotter also discussed the Teams meeting which took place on 17 January 2023 with Chief Inspector Jon Shield. Councillor Trotter asked representatives from local Parish Council's to attend the meeting. Several issues affecting local areas were discussed including speeding and high-end vehicle theft.

Chief Inspector Jon Shield is going to talk about crime and disorder on Thursday 16 March at 2pm. Members of the public are welcome to join the meeting to listen to what he has to say. Councillor Trotter will make the link available to the Clerk.

There was further general discussion about letters received from the local authority.

b) Village Questionnaire

It was agreed that Councillor Kenyon will collate the results of the village questionnaire. A reminder that the deadline for submissions is 28 February 2023.

c) Playground

Councillor Nelson has received some useful funding links from the Clerk. She spoke about the National Lottery fund and the Asda foundation.

d) Coronation (Monday 8 May Bank Holiday)

Councillor Kenyon reported that the Parish Council, Village Hall Committee and the Social Club Committee have met and agreed to work together per the Jubilee to put on village wide events to celebrate the Coronation of King Charles.

On Saturday 6 May, the Social Club Committee will lead events.

On Sunday 7 May, the Church will host a service at 10am and a flower festival. Refreshments will be made available throughout the afternoon.

Stacey Eldred is going to organise a decorating competition per the Jubilee and Reverend Anna will announce the winner at the church service with a rosette for first prize.

On Monday 8 May, the Parish Council will host an afternoon tea in the village hall. The local brownie and rainbow groups are going to volunteer at the event. The plan is to have two sittings and people will be asked to register. Those over 70 years will receive their afternoon tea free of charge although donations will be accepted. There will be a small fee for everyone else. Proceeds from the afternoon tea will go back to the Village Hall Committee. The Parish Council will be asking volunteers from the village to show off their cake baking prowess.

Action: Councillor Kenyon will apply to the Community Fund Grant.

There are 47 children in the village who will receive mugs, per the Jubilee as a gift from the Parish Council to commemorate the Coronation of King Charles. Any surplus will be sold to raise funds for the playground. Members agreed to go with the ceramic mug with the official coronation logo. These mugs will be purchased under Section 137 of the Local Government Act.

Action: Clerk to advertise the mugs on Facebook to find out whether there is a demand to inform order numbers.

Members discussed whether the Coronation timetable of events needed to be advertised ahead of purdah and it was agreed that this might be the best option to avoid any potential criticism or breach.

Councillor Kenyon reported that the village organisations have agreed to meet quarterly going forward and Councillor Kenyon will co-ordinate a joint timetable of events.

e) Section 137 Applications

The Section 137 from the Social Club needs to be distributed to members before it can be agreed.

The Village Hall Committee is going to apply to SKDC's Community Fund grant for 'coronation funding' but if unsuccessful, will apply to the Parish Council for a Section 137 grant.

f) Litter Pick

The litter pick has been scheduled for Saturday 25 March 2023. The Clerk confirmed that the Parish Council policy of insurance will not cover volunteers attending the event. Members agreed that volunteers will be informed that they attend at their own risk.

g) Historic minutes

Councillor Leigh offered to take the historic minutes to Lincolnshire archives.

h) Lloyds Bank

Members agreed to temporarily hold the application for the new bank account pending election results.

i) Elections

Election Timetable	
Publication of Notice of Election – start of nomination process for all candidates (purdah). <i>Notices will be available on the Parish Council noticeboard and website.</i>	Monday 20 March 2023
Delivery of Nomination Papers (<i>nomination papers are required to be delivered in person* to:</i> <i>The Office of the Returning Officer</i> <i>South Kesteven District Council</i> <i>South Kesteven House</i> <i>St Peter's Hill</i> <i>Grantham, NG31 6PY</i> <i>*In person means someone that the candidate trusts. This does not have to be the candidate.</i> <i>Delivery of nomination papers will be by appointment between the hours of 10am and 4pm. The elections team can be contacted on 01476 406080 or by emailing nominations@southkesteven.gov.uk.</i> <i>Nomination papers can be obtained from Angela Eldred on 01476 585765 while supplies last. Further copies can be obtained from the elections team at SKDC.</i>	Between Monday 20 March and 4pm on Tuesday 4 April 2023
Deadline for submission of Nomination Papers/Deadline for candidate withdrawals	4pm on Tuesday 4 April 2023
Publication of Statements of Persons Nominated	By 4pm on Wednesday 5 April 2023
Polling Day	Thursday 4 May 2023 (7am to 10pm)
New councillors take up office/old councillors retire	Tuesday 9 May 2023

Action: Clerk to add the election timetable to the website, noticeboard and the Facebook page.

7) **HIGHWAYS (22/069)**

- a) No reports of new or outstanding highways defects. Parishioners are reminded that new faults can be reported at www.lincolnshire.gov.uk/faultreporting or email cschighways@lincolnshire.gov.uk or contact customer services by telephone on 01522 782070.
- b) Notice of temporary traffic restriction for Ingoldsby/Lenton by Anglian Water. Road closure order for Lenton road/Ingoldsby road (between Irnham Road and a point 800m to the east with a 40mph speed limit order. The period of the restriction is for 7 days between 11 February and 18 February 2023.

Members noted the road has now re-opened.

8) **PLANNING MATTERS (22/070)**

a) New Planning Matters:

Application No:	S22/2432
Applicant:	Mrs Fiona Blackwell
Proposal:	Outline planning application, with all matters reserved, for the erection of a detached dwelling and garage.
Location:	Land opposite Green Gates, Grantham Road, Ingoldsby, Lincolnshire, Ng33 4EQ
Case Details:	Peter Lifford, Case Officer p.lifford@southkesteven.gov.uk ext 6391
Deadline:	18 July 2022
Status:	21 October 2022
Parish Council:	No comments/objections.

b) Decisions pending or received:

ENF20/0117 breach of works not in accordance with S19/1802 and S19/1311 ARNOLD The Rectory, Back Lane, Ingoldsby – pending.

District Councillor Sarah Trotter reported that a new enforcement officer has been appointed to investigate to determine whether planning regulations have been breached.

9) **FINANCE (22/071)**

a) Members noted the current bank balances as of 9 February 2023

Current Account	958.29
Savings Account	7366.24
TOTAL	8324.53

b) Members noted the income received between 10 November 2022 9 February 2023.

Interest (December)	3.38
Interest (January)	5.31
Interest (February)	6.16
TOTAL	14.85

c) Members noted the expenditure to be paid in line with the approved list of Regular payments between 10 November 2022 and 9 February 2023, or for approval.

Clerk's salary, November 2022	117.36
Clerk's salary, December 2022	622.44
Clerk's salary, January 2023	125.36
Bank Charges, November 2022	5.00
Bank Charges, December 2022	5.00
Bank Charges, January 2023	5.00
Autela Payroll Services, Quarter 3	52.31
BT Group, November 2022	32.34
BT Group, December 2022	32.34
BT Group, January 2023	32.34
*Annual mowing invoices (April-Oct)	500.00

ICDL Training	150.00
Plaque for Jubilee (S137)	25.00
TOTAL	1704.49

- d) The Clerk confirmed that the precept request for £6515 has been submitted in a timely manner to South Kesteven District Council Exchequer services and was verified for accuracy by the Chair and Vice-Chair.
- e) Third quarter budget review.

The Parish Council has received 16% more 'income' than budgeted and to date has spent 89% of the budget.

The budget heads which are over-spent are Clerk's salary by £7.87 but there are still two months remaining in the financial year and it is likely that this budget head will look something like £260.00 over budget. The expenses budget head is within budget at 98% and this is likely to remain in budget.

The village hall budget head appears to be under-spent, but this is because the annual invoice for rent has not yet been received.

Autela Payroll Services is still within budget and expected to remain so.

The annual subscription budget head sits at 60% with no further expenditure anticipated ahead of the year end.

The audit budget sits at 100%, along with the defibrillator budget head and garden waste scheme, these are easy budget heads to predict accurately as the internal auditor rarely alters his fee and defibrillator budget head in unchanging from year to year and the garden waste scheme is capped by the Parish Council at £60.00.

The insurance budget head is under-spent, due to sourcing a different supplier offering a better rate of insurance, by 32%.

Section 137 is also under-budget and sits at 70% although a Section 137 application has been submitted by the Social Club. This is to be reviewed.

Due to the expense of the Jubilee this year, the Parish Council did not budget anything for community improvements but there was spending of £77.59 under this budget head, with an additional £56.93 yet to be paid. This is for spending relating to the planters.

The BT budget head is currently under budget, but I expect this to be overspent at year end by 4%.

I would suggest funds be routed from the insurance, annual subscriptions and potentially Section 137 budget heads to cover and deficits. Any overages will be questioned by the internal and external auditors. The budget document is fluid and moving funds from budget heads in this manner is acceptable. I would suggest this is done at the end of February after review of the Section 137 application.

Members agreed to the Clerk's recommendations in the third quarter budget review.

- f) Record of reserves as of 9 February 2023

<u>Earmarked Reserves</u>	
Elections	1774.74
Defibrillator	1400.00
Laptop	150.00
Community Improvements	3805.24
Reserves 'not earmarked'	236.26
TOTAL	7366.24

10) **CORRESPONDENCE (22/072)**

Members noted the following correspondence:

- a) Email from LALC, Weekly news from week commencing Monday 12 December 2022, January 2023.
- b) Rural cost of living survey dated 31 January 2023 (details can be found on the Parish Council noticeboard and website).

- c) Email from BT dated 27 January 2023, Price increases 14.4%.
- d) Email from LALC dated 26 January 2023, Purdah? A short guide to publicity during the pre-election period.
- e) Email from Maisie McMahon dated 16 January 2023, Q3 NSK Newsletter.
- f) Email from Maisie McMahon dated 18 January 2023, Parish Policing Priority Setting Meeting Feedback Form (return dated 26 March 2023).
- g) Email from Lincs Alert (Lincolnshire Police & Crime Commissioner dated 31 January 2023, Survey.
- h) Email from Maisie McMahon Dated 9 February 2023, Survey.

11) **DATE AND TIME OF NEXT MEETING (22/073)**

- Wednesday 15 March - Parish Council meeting.
- 19 April Year End Finances – Parish Council meeting (this will be short meeting to agree year end finances only).
- Annual Parish Council Meeting (must take place within 14 days of new councillors taking office) - 17 May at 8.30pm
- Annual Parish Meeting – 17 May at 8pm

12) **CLOSED SESSION (22/074)**

Item not required.

The Chairman closed the meeting at 9.30pm