

**MEETING OF INGOLDSBY PARISH COUNCIL**

Dear Councillor

You are summoned to attend the meeting of **INGOLDSBY PARISH COUNCIL** to be held in the Village Hall, Ingoldsby, on **Wednesday 10 April 2019 at 8.15pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting will be preceded by a public forum, when members of the public may ask questions or make short statements to the Council, which commences at **8.00pm**.



Clerk to the Council

Date: 4 April 2019

1. **WELCOME REMARKS BY THE CHAIRMAN.**

2. **APOLOGIES**

- a) Apologies for absence and reasons given.

3. **DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS**

- a) To receive reports on members' disclosable pecuniary interests in relation to the agenda and any dispensations in accordance with the Localism Act 2011.

4. **SIGNING OF THE MINUTES**

- a) To resolve to accept the Clerk's notes of the Parish Council meeting held on 6 February 2019 as a true and accurate record of that meeting.

5. **GENERAL MATTERS**

- a) Parish Council election.  
b) Community Improvements.  
c) Funding (Parish Update, March 2019).  
d) British Red Cross First Aid Training, 30 April 2019 at 7pm in the Village Hall, Ingoldsby (S137).  
e) Litter pick, 27 April 2019.  
f) Community Speed Watch Scheme.  
g) Dog waste bin further to email from parishioner dated 6 January 2019.  
h) Caravan, Main Street.  
i) Centrebus Route 26.  
j) Askey/Ascough Lane.

6. **HIGHWAYS**

- a) To receive any reports of new or outstanding highways defects and other updates if available. New faults to be reported at [www.lincolnshire.gov.uk/faultreporting](http://www.lincolnshire.gov.uk/faultreporting) or email [cschighways@lincolnshire.gov.uk](mailto:cschighways@lincolnshire.gov.uk) or contact customer services by telephone on 01522 782070.

7. **PLANNING MATTERS**

- a) New Planning Matters:
- b) Decisions received or awaited:
- i) Dr B Zari, Hormead, Main Street, Ingoldsby, LINCOLNSHIRE, NG33 4HA. Removal of plastic cladding and single red-brick skin to external walls. Please note that the Parish Council were not consulted.
- ii) Mrs P Littleworth, The Barns, Irnham, Ingoldsby. Planning Appeal. Deadline for comments 25 April 2019.

## 8. FINANCE

- a) Budget Review for 2018/2019 Financial Year and re-analysis of budget for 2019/2020.
- b) Members to resolve to approve the list of regular payments in line with the 2019/2020 budget.
- c) To note the following income received between 29 January and 31 March 2019.
- |                   |                    |
|-------------------|--------------------|
| February Interest | 1.09               |
| March Interest    | 0.98               |
| <b>TOTAL</b>      | <b><u>2.07</u></b> |
- d) To note the following expenditure paid in line with the approved list of regular payments between 29 January and 31 March 2019.
- |                           |                      |
|---------------------------|----------------------|
| BT (January)              | 74.76                |
| BT (February)             | 74.76                |
| BT (March)                | 74.76                |
| Clerk's Salary (February) | 226.08               |
| Clerk's Salary (March)    | 100.48               |
| Autela (Quarter 4)        | 47.00                |
| <b>TOTAL</b>              | <b><u>597.84</u></b> |
- e) To note the year end bank balances as at 31 March 2019.
- |   |                       |
|---|-----------------------|
| Current Account (as per bank balance)                     | 1482.45               |
| Uncleared payments  | (121.76)              |
| Uncleared income  | Nil                   |
| Actual Year End Figure                                    | <b><u>1360.69</u></b> |
| Savings Account Year End Figure                           | <b><u>6411.10</u></b> |
| <b>TOTAL</b>  | <b><u>7771.79</u></b> |
| Cashbook total as at 31 March 2019                        | <b><u>7771.79</u></b> |
| Bank reconciliation spreadsheet total as at 31 March 2019 | <b><u>7771.79</u></b> |
- f) To resolve to approve the end of year account. Cashbook to be signed and dated by the RFO/Clerk and Chairman.
- g) To discuss the annual transfer of the sum of the current account to the savings account.
- h) Insurance and Asset Register (Risk Assessment).
- i) To note the current bank balances as at 4 April 2019.
- |                                    |                       |
|------------------------------------|-----------------------|
| Current Account as at 4 April 2019 | <b>1360.69</b>        |
| Savings Account as at 4 April 2019 | <b>6411.10</b>        |
| <b>TOTAL</b>                       | <b><u>7771.79</u></b> |
- j) To note the following expenditure to be paid in line with the approved list of regular payments or for Approval since 1 April 2019.
- |                          |                   |
|--------------------------|-------------------|
| ICO Annual Subscription  | TBC               |
| LALC Annual Subscription | TBC               |
| Clerk's Salary, April    | TBC               |
| BT April Invoice         | TBC               |
| Clerk's Computer Fee     | 100.00            |
| <b>TOTAL</b>             | <b><u>TBC</u></b> |

- k) Analysis of the monthly income and expenditure account for April 2019.
- l) Review of system of Internal Audit.
- m) External Audit, PKF Littlejohn.
- n) VAT reclaim.

9. **CORRESPONDENCE**

- a) Email from LALC/NALC dated 3 March, Recommendations from the review by the Committee on Standards in Public Life in relation to Intimidation in Public Life and the publication of candidates' addresses.
- b) LALC Newsletter 168 dated 19 March 2019, Section 137.
- c) Email from Lincolnshire County Council dated 1 April 2019, Updated Street Lighting Policy.
- d) Email from Lincolnshire County Council dated 21 February 2019, Traffic Regulation Orders.
- e) Email from Councillor Richard Davies, Executive Councillor for Highways dated 21 February 2019, Reporting Highways Issues.

10. **DATE AND TIME OF NEXT MEETING**

- a) To confirm the date and time of the next meetings: The Annual Parish Meeting and the Annual Parish Council Meeting.

11. **CLOSED SESSION**

*Parishioners requiring a more detailed version of the agenda or explanation as to content are asked to contact the Clerk in the first instance by email. Contact details are listed above.*