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## INGOLDSBY PARISH COUNCIL MEETING

Dear **Councillor**

You are summoned to attend **the Ingoldsby Parish Council** meeting to be held on **Wednesday 14 December 2022 at 8.15pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting will be preceded by a public forum, when members of the public may ask questions or make short statements to the Council, which commences at **8.00pm**. Parishioners who are unable to attend the meeting are welcome to submit any comments or questions to the Clerk at [ingoldsbypcclerk@hotmail.co.uk](mailto:ingoldsbypcclerk@hotmail.co.uk).



Clerk to the Council

Date: 9 December 2022

- 1) **WELCOME REMARKS BY THE CHAIRMAN**
- 2) **PRESENT**
- 3) **APOLOGIES**
  - a) Apologies for absence and reasons given.
- 4) **DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS**

To receive reports on members' disclosable pecuniary interests in relation to the agenda and any dispensations in accordance with the Localism Act 2011.
- 5) **SIGNING OF THE MINUTES**

To resolve to accept the Clerk's notes of the Parish Council Meeting on Wednesday 16 November 2022.
- 6) **GENERAL MATTERS**
  - a) County & District Council
  - b) Playground Update
  - c) Lloyds Bank
  - d) Review of Clerk's Contact of Employment & Appraisal Procedure
  - e) Policy Review
    - Financial Regulations
    - Equal Opportunities Policy
    - Councillor's Expenses Policy
    - Clerk's Expenses Policy
    - Sickness Absence Policy
    - Annual Leave Policy
    - Anti-Bullying & Harassment Policy
    - Disciplinary Policy
    - Grievance Policy
    - Section 137 Policy & Procedure Documents
  - f) Historic Minutes (Lincolnshire Archives)
  - g) Section 137 Application.
  - h) Clerk's Training, ECDL – Request for 50% contribution from PC.

7) **HIGHWAYS**

- a) To receive any reports of new or outstanding highways defects and other updates if available. New faults to be reported at [www.lincolnshire.gov.uk/faultreporting](http://www.lincolnshire.gov.uk/faultreporting) or email [cschighways@lincolnshire.gov.uk](mailto:cschighways@lincolnshire.gov.uk) or contact customer services by telephone on 01522 782070.

8) **PLANNING MATTERS**

- a) New Planning Matters:  
i) None.
- b) Decisions pending or received:  
i) ENF20/0117 breach of works not in accordance with S19/1802 and S19/1311 ARNOLD The Rectory, Back Lane, Ingoldsby – pending.

9) **FINANCE**

- a) Third quarter budget review.  
b) Risk Assessment.

10) **CORRESPONDENCE**

- a) Email from LALC dated 18 November 2022, 'Civility & Respect Newsletter, November 2022'.  
b) Email from Admissions Policy, LCC dated 25 November 2002, 'Notification of Policy Consultation 2024/25'. For Spilsby King Edward VI Academy, Spilsby and Charles Read Academy, Corby Glen. Consultation will run between 14 November 2022 and 7 January 2023.  
c) Town and Parish Council Newsletter, November 2022.  
d) Email from PKF Littlejohn dated 2 December 2022, 'Appointment to position of External Auditor for the five-year period up to 2027.  
e) Email from TSG Publicity Team dated 2 December 2022, Christmas Bus Service Information (copies can be found on the noticeboard, links on the website).  
f) Email from Councillor Richard Davies, Executive Councillor for Highways & Transport, LCC dated 2 December 2022, 'Grantham Transport Strategy summary document to improve public transport and support future development.  
g) LALC E-news (weekly publication).

11) **DATE AND TIME OF NEXT MEETING**

12) **CLOSED SESSION**

*Parishioners requiring a more detailed version of the agenda or explanation as to content are asked to contact the Clerk in the first instance by email. Contact details are listed above.*