

Clerk: Heidi Wilson

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INGOLDSBY PARISH COUNCIL MEETING

Dear Councillor

You are summoned to attend **the Ingoldsby Parish Council Meeting** to be held on **Wednesday 26 May 2021 at 8.15 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. For those wanting to attend the meeting remotely via zoom **the meeting ID is 945 510 5974 Passcode 37SeQt** (the zoom meeting app terminates after 45 minutes, please re-join meeting using the meeting ID and passcode above).

The meeting will be preceded by a public forum, when members of the public may ask questions or make short statements to the Council, which commences at **8.00 pm**. Parishioners who are unable to attend or join the Zoom meeting are welcome to submit any comments or questions to the Clerk at ingoldsbypcclerk@hotmail.co.uk.



Clerk to the Council

Date: 21 May 2021

- 1) **ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE.**
- 2) **ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE.**
- 3) **WELCOME REMARKS BY THE CHAIRMAN**
- 4) **APOLOGIES**
 - a) Apologies for absence and reasons given.
- 5) **DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS**
 - a) To receive reports on members' disclosable pecuniary interests in relation to the agenda and any dispensations in accordance with the Localism Act 2011.
- 6) **SIGNING OF THE MINUTES**
 - a) To resolve to accept the Clerk's notes of the Parish Council meeting held on 21 April 2021.
- 7) **GENERAL MATTERS**
 - a) County Council Matters
 - b) District Council Matters
 - c) Archer Survey & Speeding
 - d) Playground
 - e) Clerk's Computer Equipment Allowance
 - f) Clerk's Overtime
- 8) **HIGHWAYS**
 - a) To note the email from the Senior Traffic Engineer dated 23 April 2021 in relation to the 30 mph signs (village limits).
 - b) To receive any reports of new or outstanding highways defects and other updates if available. New faults to be reported at www.lincolnshire.gov.uk/faultreporting or email cschighways@lincolnshire.gov.uk or contact customer services by telephone on 01522 782070.
- 9) **PLANNING MATTERS**
 - a) New Planning Matters:

- i) S21/0920 Pearce, Outline application with all matters reserved for the erection of a detached dwelling and garage at Greengates, Grantham Road, Ingoldsby, Lincolnshire, NG33 4EQ.
 - ii) S21/0933 Hafiz – Cornerstone & Telefonica, the installation of an 18m lattice tower supporting 3 no. antennas, 2 no. transmission dishes, 1 no. equipment cabinet, 2 no. flat pack frames, 1 no. meter cabinet and ancillary development thereto including 1.8m fence to form a compound on land at Cemetery Farm Off Humby Road Ingoldsby NG33 4EH.
- b) Decisions pending or received:
- i) ENF20/0117 breach of works not in accordance with S19/1802 and S19/1311 ARNOLD The Rectory, Back Lane, Ingoldsby.
 - ii) S21/0741 Pumphrey, Ground Mount solar PV array, 4 rows of 14 panels at Scotland Farmhouse, Scotland Lane, Ingoldsby, NG33 4ES. Deadline for comments is 11 May 2021 (Case Officer, Stephen Cadman).

10) **YEAR END FINANCE 2020/2021**

- a) To note the bank balances as of 31 March 2021.

Savings Account	8190.24
Current Account	903.36
<i>Uncleared Payments</i>	<i>(667.35)</i>
<i>Uncleared Income</i>	<i>Nil</i>
TOTAL	8426.25

Cashbook Total	TBC
Bank Reconciliation (spreadsheet) on 31 March 2021	8426.25

- b) To note the following income received from 2 February to 31 March 2021.

February Interest	0.07
March Interest	0.06
TOTAL	0.13

- c) To note the following expenditure paid in line with the approved list of regular payments between 2 February and 31 March 2021.

BT Invoice (March)	44.39
Clerk's Salary (March)	105.20
Autela Payroll Services 5600	73.92
Section 137 Pete Langford Website Training	60.00
Thank you Cards	7.43
TOTAL	290.94

- d) To resolve to approve the end of year account (Cashbook to be signed and dated by the Chairman and RFO).

e) AGAR/External Audit 2020/2021

- i) Dates of the Public Rights, Period of Inspection.
- ii) Internal Audit
- iii) To sign and date the exemption certificate as a smaller authority (with income and expenditure not exceeding £25,000 in the year ending 31 March 2021) which is therefore exempt from a limited assurance review (external audit).
- iv) To resolve to approve the Annual Governance Statement (Section 1) of the Annual Return (AGAR). To be signed and dated by the RFO and Chairman with minute reference.
- v) To resolve to approve the Accounting Statements (AGAR, Section 2). To be signed and dated by the Chairman with minute reference.
- vi) Compliance with Transparency Code.
- vii) VAT Reclaim.

f) Year End Budget Review

11) **FINANCE**

a) To resolve to approve amendments to the budget and approved list of regular payments for 2021/22

1. *Clerk's monthly salary of 8 hours multiplied by the Clerk's hourly wage of £13.15. Overtime and annual leave will need to be approved at the next meeting of the Parish Council. Clerk to receive annually agreed payment of £100.00 for use of own computer, printing equipment and anti-virus software.*
2. *Subscription for LALC's annual training scheme not exceeding the budgeted amount of £90.00 (~~£65.00~~).*
3. *Payments to the PCC for the annual renewal of the green bin service to be paid by direct debit annual for an amount not exceeding £58.50 (~~£56.00~~).*

b) To note the income received from 1 April 2021 to 20 May 2021.

Interest (April)	0.07
Interest (May)	0.07
Precept (SKDC)	5130.00
Community Cleaning Grant (SKDC)	463.32
TOTAL	5593.46

c) To note the expenditure to be paid in live with approved list of regular payments between 1 April 2021 and 20 May 2021 or for approval.

ICO Annual Subscription	35.00
Clerk's Salary (April)	105.20
Clerk's Salary (May)	105.20
BT (April)	44.39
BT (May)	44.39
Community Heartbeat Trust Annual Subscriptions	226.00
BDG Mowing (Invoice 1616)	70.00
Green Waste Collection Service	58.50
LALC Annual Subscription (Training)	90.00
Clerk's Equipment Allowance	100.00
Came & Company Insurance	347.05
Planter	193.99
LALC Training Scheme Subscription	90.00
LALC Annual Subscription	136.19
Cupboard Storage, Village Hall	60.00
TOTAL	1705.91

d) To resolve to approve the monthly income and expenditure accounts for April to May 2021.

e) Reserves

Elections	1774.74
Defibrillator	1400.00
Community Improvements	TBC
TOTAL EARMARKED RESERVES	TBC

f) Risk Assessment, April 2021

g) Insurance

h) Bank Mandate (update)

12) **CORRESPONDENCE**

- a) Email from HSBC dated 26 April 2021, New Branch Format.

13) **DATE AND TIME OF NEXT MEETING**

Parishioners requiring a more detailed version of the agenda or explanation as to content are asked to contact the Clerk in the first instance by email. Contact details are listed above.

