

MEETING OF INGOLDSBY PARISH COUNCIL

Dear Councillor

You are summoned to attend the meeting of **INGOLDSBY PARISH COUNCIL** to be held in the Village Hall, Ingoldsby, on **Wednesday 20 May 2015 at 8.00 pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting will be preceded by a public forum, when members of the public may ask questions or make short statements to the Council, which commences at **7.45pm**.



Clerk to the Council

Date: **Friday 15 May 2015**

1. **ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE.**
2. **ELECTION OF VICE-CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE.**
3. **WELCOME REMARKS BY THE CHAIRMAN.**
4. **APOLOGIES**
 - a) Apologies for absence and reasons given.
5. **COUNCILLORS DECLARATION OF ACCEPTANCE OF OFFICE.**
6. **CODE OF CONDUCT.**
7. **DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS**
 - a) To receive reports on members' disclosable pecuniary interests in relation to the agenda.
 - b) To receive dispensations in accordance with the Localism Act 2011.
 - c) To received members' disclosable pecuniary interest forms.
8. **SIGNING OF THE MINUTES**
 - a) To resolve to accept the Clerk's notes of the extraordinary meeting held on Wednesday 25 March 2015 as a true and accurate record of that meeting.
9. **COUNTY & DISTRICT COUNCIL & COMMUNITY MATTERS**
 - a) County Councillor Martin Hill.
 - b) District Councillor Peter Stephens.
10. **CLERK'S REPORT**
 - a) Annual review of policy documentation.
 - b) To review any feedback from the APM.
 - i) Speeding.
 - ii) Public footpaths rendered impassable in winter months by horse riders.
 - iii) Askey's Lane.
 - c) Village Entrance Improvements: Planters.
 - d) Local Council Award Scheme.
 - e) VETS (Village Emergency Telephone System) Scheme.
 - f) Ingoldsby children's play area. To receive an update further to the joint meeting on Thursday 26 February 2015.
 - g) To receive an update from Councillor Ward-Barrow in relation to his enquiries with the Playing Field Committee over potential storage for sandbags.

- h) To receive an update from Councillor Eldred in relation to raising the flag on 8 May/15 August 2015.
- i) North Eastern Boundary of Playing Fields, Ditch Clearance.
- j) Broadband Installation.
- k) To ratify an increase in the Clerk's salary from SCP 16 to SCP 21 further to enquiries with LALC.
- l) Clerk's Role (to be discussed in closed session at the end of the meeting due to the confidential nature of items to be discussed).

11. **HIGHWAYS**

- a) To receive any reports of new or outstanding highways defects (Irnham Road sign, Bitchfield Road edge outside the Old Vicarage, Bitchfield Road hedge).
- b) To note the date of the annual village walkabout, Monday 15 June 2015 at 3pm.

12. **PLANNING MATTERS**

- a) New Planning Matters:
 - i) Whitfield, S15/0797, Erection of building for use as a dog obedience centre and relocation of stable at The Paddocks, Back Lane, Ingoldsby.
 - ii) Hage, S15/4011, Extension at Field House, Main Street, Ingoldsby.
- b) Decisions received:
 - i) Mr & Mrs G Tarling, Extensions and alterations to the Bungalow, Chapel Lane, Ingoldsby: Approved conditionally on 1 April 2015.
 - ii) Mr Mason & Mrs Clarke, Single storey rear extension and installation of render to dwelling at Platamon, Back Lane, Ingoldsby. Approved conditionally on 1 April 2015.

13. **FINANCE**

- a) To note the year end bank balances:

i)	Current Account	1282.95
ii)	Savings Account	901.35
	TOTAL	2184.30
- b) To note the current bank balances:

i)	Current Account as at 15 May 2015:	£5666.50
ii)	Savings Account as at 15 May 2015:	£901.45
	TOTAL	£6567.95
- c) To note income received to Year End 14/15:

i)	Parochial Church Council (Grounds Maintenance)	£187.50
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- d) To note income received for 2015/2016:

i)	Interest (April)	£0.05
ii)	Interest (May)	£0.05
iii)	Vat Reclaim	£37.81
iv)	Precept	£4466.00
v)	Community Cleaning Grant, SKDC	£338.00
	TOTAL	£4841.91
- e) To note the following expenditure paid using Clerk's Spending Powers:

i)	Clerk's Salary, April	£213.49
ii)	Autela, Quarter 1	£30.00
- f) To resolve to approve the following payments:

i)	Internal Audit Fee, John Jackson	£50.00
ii)	Beauchamp Garden Services	£105.00
iii)	SLCC Subscription	£65.00
iv)	Came & Company Insurance	£265.00

vi)	Clerk's Salary, May	£100.30
vii)	Clerk's Expenses	£4.93
	TOTAL	£590.23

- g) Analysis of the monthly income and expenditure account for April/May 2015.
- h) To resolve to approve the end of year account.
- i) To resolve to approve Section 1, Accounting Statements for 2014/15 of the Annual Return. Section 1 to be signed and dated by the Chairman and RFO.
- j) To complete and resolve to approve Section 2, Annual Governance Statement for 2014/15 of the Annual Return. Section 2 to be signed and dated by the Chairman and Clerk.
- k) Internal Audit.
- l) To review the asset register ahead of insurance renewal on 1 June 2015.

14. **CORRESPONDENCE:**

- a) Email from Autela, Understanding Your Pension Responsibility as an Employer.
- b) Letter from Miss Eldred dated 15 April 2015 in relation to bench provision at the cemetery.
- c) LALC News, 154.
- d) Notice of public consultation event on Wednesday 27 May 2015 from 3-6pm in relation to the proposed solar farm on land at Osgodby.
- e) Letter from the Local Government Boundary Commission dated 12 May 2015, 'Electoral Review of Lincolnshire'.

15. **DATE OF FUTURE MEETINGS:**

- a) July TBC, 14 October, 16 December.

Parishioners requiring a more detailed version of the agenda or explanation as to content are asked to contact the Clerk in the first instance by telephone or email. Contact details are listed above.