

MEETING OF INGOLDSBY PARISH COUNCIL

Dear Councillor

I hereby give you notice that the **INGOLDSBY PARISH COUNCIL MEETING** will be held in the Village Hall, Ingoldsby, on **Wednesday 19 March 2013** following the public forum, when members of the public may ask questions or make short statements to the Council, which commences at 7.45pm. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Clerk to the Council

Date **Friday 14 March 2014**

Public Forum: Helen Bill, the Chairman of Grantham and District Neighbourhood Watch Association will be attending to give a brief presentation.

1. **WELCOME REMARKS BY THE CHAIRMAN**

2. **APOLOGIES**

a) Apologies for absence and reasons given.

3. **DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS**

a) To receive reports on members' disclosable pecuniary interests and to receive dispensations in accordance with the Localism Act 2011.

4. **SIGNING OF THE MINUTES**

a) To resolve to accept the Clerk's notes of the meeting held on Wednesday 8 January 2014 as true and accurate minutes of that meeting.

b) To note error in November minute reference 13/554 b). Expenses item *printer cartridge at £4.99* has been added in error. To be struck out and countersigned by the Chairman.

5. **CLERK'S REPORT**

a) To discuss preparations for the Annual Parish Meeting. To resolve to approve the invitation and flyer for distribution.

b) To receive an update from Councillor Eldred and Ward Barrow in relation to minute book (1992 – 2000).

c) To receive an update from Councillors Eldred and Wedge regarding the parish assets.

i) Benches

ii) Mower (reference to the minutes of 20 July 2011).

d) To receive an update from the Clerk in relation to the drains on Rosemary Rise.

e) To receive an update from the Clerk in relation to the Parish Council Website.

f) To receive an update from the Clerk in relation to the Community Cleaning Grant.

i) Email received from Clova Townhill dated 29 January 2014 (circulated by email 30 January 2014).

ii) Members to agree a spending plan.

g) To receive an update from the Clerk regarding online banking.

h) To discuss the implementation of a grants policy for the allocation of funds to support local initiatives (Section 137 of the Local Government Act 1972).

- i) To review the success of the recent litter pick coordinated by Mr Chris Winton.
- j) To receive an update from the Clerk in relation to a community defibrillator and funding from the Margaret Brown Trust.
- k) To receive a report from Members in relation to a welcome pack for new residents.
- l) Members to discuss raising the flag on significant dates.

6. COUNTY & DISTRICT COUNCIL & COMMUNITY MATTERS

- a) County Councillor Martin Hill.
- c) District Councillor Peter Stephens.

7. HIGHWAYS

- a) Village Walkabout – Area Highways Manager, Mr Mark Heaton.
 - i) To review the village walkabout letter from Mark Heaton dated 3 December 2013.
 - ii) To review the results of the Archer Survey which records the speed and flow of traffic over a five day period from 14 February 2014.
 - iii) Pedestrian Warning sign, email received from Mark Heaton dated 14 January 2014 (circulated by email).
 - iv) Letter to Councillor Ward-Barrow from Mark Heaton dated 14 January 2014 reference *Speed Limiters* (circulated by email 28 January 2014).

8. PLANNING MATTERS

- a) Decisions received:
- b) Planning Matters awaiting decision: None.

9. FINANCE

- a)
 - i) Parochial Church Council £95.00
 - ii) Parochial Church Council £57.50
- b) To note the following expenditure under Clerk's Emergency Spending Powers.
 - i) Clerk's Wage and Mileage - February £215.37
 - ii) Autela Limited - February £10.50
- c) To resolve to approve the following payments:
 - i) Clerk's Wage March £53.96
 - ii) Autela £10.50
 - iii) HMRC £103.60
 - iv) Clerk's Expenses
 - Envelopes £1.10
 - Ink Cartridge £4.99
 - Litter Pick Flyers £21.03
 - Stamps £50.00
 - v) Litter pick expenses incurred by Mr Winton £9.00
 - vi) LALC Annual Training Scheme Subscription 2014/15 £40.00
 - vii) LALC Membership Subscription 2014/15 £98.78
 - viii) Green bins, SKDC 2014/2015 £35.00
- d) To note the £10.00 bank charge for cancellation of cheque 087.
- e) To note that items vi), vii) and viii) above are for payment after 6 April 2014.
- f) Analysis of monthly Income and Expenditure Account.

- g) Members to approve the payment of the Clerk and Autela payroll services in April in the absence of a meeting.
- h) To receive the Clerk's recommendations for the appointment of an Internal Auditor.

10. **CORRESPONDENCE**

- a) Letter received from P Harden dated 9 January 2014 (circulated by email).
- b) Email from Autela Payroll Services reference *Auto Enrolment Pensions for Parish Councils* dated 18 January 2014 (circulated by email 28 January 2014). Staging date 1 July 2017.
- c) Email from Autela Payroll Services reference *Price increase from 2014* dated 16 January 2014 (circulated by email 28 January 2014).
- d) Letter from SKDC ref Strategic Housing Land Availability Assessment 2014 dated 6 February 2014 (circulated by email 11 February 2014).
- e) Email from LALC dated 20 February 2014 reference the Local Audit Accountability Act (circulated by email on 5 March 2014).
- f) LALC News, Winter 2014 (for circulation).
- g) Email from LALC dated 12 March 2014 reference the Repeal of S150(5) of the Local Government Act 1972 (circulated by email 13 March 2014).

11. **DATE OF FUTURE MEETINGS**

- a) Wednesday 7 May, Annual Meeting of the Parish Council and Thursday 15 May, Annual Meeting of the Parish.
- b) To set the date of future meetings.

12. **CLOSED SESSION** (for confidential items in accordance with the Public Bodies Act 1960).

Parishioners requiring a more detailed version of the agenda or explanation as to content are asked to contact the Clerk in the first instance by telephone or email. Contact details are listed above.