

MEETING OF INGOLDSBY PARISH COUNCIL

Dear Councillor

You are summoned to attend the meeting of **INGOLDSBY PARISH COUNCIL** to be held in the Village Hall, Ingoldsby, on **Wednesday 11 February 2015 at 8.00pm** for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting will be preceded by a public forum, when members of the public may ask questions or make short statements to the Council, which commences at **7.45pm**.



Clerk to the Council

Date: **Thursday 5 February 2015**

1. **WELCOME REMARKS BY THE CHAIRMAN**

2. **APOLOGIES**

- a) Apologies for absence and reasons given.

3. **DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS**

- a) To receive reports on members' disclosable pecuniary interests and to receive dispensations in accordance with the Localism Act 2011.

4. **SIGNING OF THE MINUTES**

- a) To resolve to accept the Clerk's notes of the meeting held on Wednesday 10 December 2014 as a true and accurate record of that meeting.

5. **CLERK'S REPORT**

- a) Community Wildlife Grant.
b) VETS (Village Emergency Telephone System) Scheme.
c) To receive a proposal from Councillor Ward in relation to village entrance improvements (planters).
d) Clerk's application for annual leave.
e) To receive an update further to the site visit to Ingoldsby children's play area.
f) To resolve to approve the model Media Policy.
g) To receive a recommendation from the Clerk in relation to Data Protection (including registration with the Information Commissioner's Office at a cost of £35.00 *statutory requirement*).
h) To receive a proposal from Councillor Wedge in relation to the adoption of a Co-option policy.
i) To discuss arrangements for the Annual Parish Meeting.
j) To receive an update from Councillor Ward-Barrow in relation to his enquiries with the Playing Field Committee over potential storage for sandbags.
k) To receive a request from Councillor Eldred in relation to raising the flag on 8 May and 15 August 2015.

6. **COUNTY & DISTRICT COUNCIL & COMMUNITY MATTERS**

- a) County Councillor Martin Hill.
b) District Councillor Peter Stephens.

7. **HIGHWAYS**

- a) To receive any reports of new or outstanding highways defects.
b) Speeding Traffic: Wheelie Bin Stickers, (£70 for 100 stickers).
c) To receive an update from the Clerk on issues raised at the Village Walkabout in 2014.

d) To note that an update is not available in relation to the LRSP Site Visit.

8. PLANNING MATTERS

- a) Decisions received:
S14/3308 – Wedge, Erection of two storey side extension to dwelling. Decision: Approved conditionally on 21 January 2015.
- b) Planning Matters awaiting decision: None.

9. FINANCE

- a) To note the bank balances:
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|--|----------|
| i) Current Account as at 4 February 2015: | £1500.43 |
| ii) Savings Account as at 4 February 2015: | £901.25 |
- b) income received:
- | | |
|--|--------|
| i) Interest (November, December & January) | £0.15 |
| ii) Parochial Church Council (Grounds Maintenance) | £35.00 |
- *To note that £187.50 is outstanding.*
- c) To note the following expenditure since the December meeting:
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|--|---------|
| i) S137 St Bartholomew's Church (approved at the December meeting) | £200.00 |
| ii) Clerk's Salary, January | £147.61 |
| iii) Autela, Quarter 3 | £27.00 |
- c) To resolve to approve the following payments:
- | | |
|------------------------------|--------|
| i) Clerk's Salary, February | £73.64 |
| ii) Clerk's Expenses (paper) | £18.99 |
| iv) Autela, Quarter 4 | £27.00 |
- d) Analysis of the monthly income and expenditure account.
- e) To note the increase in the Section 137 Allowance from £7.20 per head of elector to £7.36 from 1 April 2015.
- f) To receive a report from the Clerk in relation to the Transparency Code for Smaller Authorities 2014.

10. CORRESPONDENCE:

- a) LALC News & Parish Update.
- b) To note the letter from Julie Edwards, Elections & Democratic Services Team Leader, SKDC, dated 29 January 2015 in relation to Parish Council Elections – 7 May 2015. To note that the nomination papers will be collected by the Clerk on 2 March 2015.
- c) To note the letter from Planning Policy, SKDC in relation to the South Kesteven Local Plan for 2036.
- d) To note the email from Andy Gutherson, County Commissioner for Economy and Place, LCC in relation to the Lincolnshire Mineral and Waste Local Plan.
- e) To note the document, Council Publicity during the Election Period.

11. DATE OF FUTURE MEETINGS:

- a) 25 March (Annual Parish Meeting), 29 April, 20 May (Annual Parish Council Meeting), 15 July, 14 October, 16 December.

Parishioners requiring a more detailed version of the agenda or explanation as to content are asked to contact the Clerk in the first instance by telephone or email. Contact details are listed above.