

MEETING OF INGOLDSBY PARISH COUNCIL

Minutes of the **Ingoldsby Parish Council Meeting** held on Wednesday 23 July 2024 at 8 pm in the Village Hall, Main Street, Ingoldsby

Public Forum:

There were no parishioners present.

1) WELCOME REMARKS BY THE CHAIR (24/025)

The Chair, Councillor Eldred welcomed Members to the meeting.

Councillor Eldred reported that Mr Welford has sadly passed away and conveyed her condolences on behalf of the Parish Council to Mr Welford's family and friends. She also passed on her best wishes to Councillor Leigh; her husband Ray has been ill. Councillor Eldred welcomed the Clerk back to the UK.

2) PRESENT (24/026)

Councillor Eldred, Chair
Councillor Kenyon, Vice-Chair
Councillor Leigh
Councillor Lenton

3) APOLOGIES (24/027)

Apologies received from Councillor Nelson. The reasons for her absence were noted and accepted.

4) DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS (24/028)

No reports of pecuniary interests of applications for dispensations in relation to the agenda. Councillor Eldred reported her interests in relation to the Village Hall Committee.

5) SIGNING OF THE MINUTES (24/029)

Members resolved to defer approval of the draft minutes of the Annual Parish Council Meeting on Wednesday 15 May 2024 to the next meeting of the Parish Council.

6) GENERAL MATTERS (24/030)

a) District Council

District Councillor Trotter reported on the following:

- A member of staff at the District Council Offices had been assaulted by a Member of the Public.
- The improvement project for Grantham Market Place is due for completion by mid-August.
- There is some funding for Parish Councils called the UK Share Prosperity Fund which might be of interest to Councillor Nelson for the playground; the next deadline for bid submission is September 2024.
- There was a recent meeting between LCC and Anglian Water to discuss the delay with laying the pipeline. The project has been delayed for several reasons

including the War in Ukraine; the steel pipe work was being sourced from Maripol, inflation and Covid-19.

- There is a proposal for a new reservoir just North of the A52. It will affect landowner and homeowners in South Kesteven despite lying just out with the District.
- At the Police and Crime Panel Meeting on 27 June Councillor it was highlighted that rural areas are not getting policing updates.

Action: Clerk to send a letter to NAME to ask for the updates to resume.

- The Planning Committee at SK have refused a planning application for solar panels on land near Londonthorpe. This was refused on the grounds of it being sited on land that is 'best and most suitable' for agricultural use. An appeal is anticipated. This is the first of three potential planning applications for solar farms in the area.
- Flooding was discussed and there will be some more sessions at SK to help Parish's to establish their own 'Community Resilience Plans'.

b) Village Walkabout

Thursday 26 September 2024 9.30AM.

Action: Clerk to circulate the 2023 fault/defects list.

c) Petrol Smell in the Village

Parishioners are asked to report any future issues to the Highways Department via Fix My Street.

d) VETS Emergency Telephone Line Test

The Clerk reported that a test of the VETS Emergency Telephone line is going to take place with the consent of all volunteers. A mutually agreeable time will need to be set when all volunteers can be available for the system check.

Action: Clerk to liaise with the Chair.

e) Emergency Plan/Community Resilience Plan

The Clerk and Councillor Kenyon are going to work together with the assistance of Phil Swinton from SK to create a Community Resilience Plan. Mr Swinton asked whether the parish would be interested in working with neighbouring parishes and Members could see the benefit of this.

f) Gov.uk Email Address Fees

Members reviewed the four quotes received for the supply of gov.uk email addresses. Members discussed the issue and agreed not to proceed as this has not yet been made mandatory. Members agreed unanimously to create a separate email account for each Councillor for Parish Council business only.

7) HIGHWAYS (24/031)

To receive any reports of new or outstanding highways defects and other updates.

Members of the public are encouraged to report any new faults at

www.lincolnshire.gov.uk/faultreporting or email cschighways@lincolnshire.gov.uk or

contact customer services by telephone on **01522 782070**.

- a) Councillors noted that there had been some fly-tipping on the road between Ingoldsby to Bitchfield. Councillor Kenyon actioned this during the meeting by reporting it via Fix My Street.

8) PLANNING MATTERS (24/032)

- a) New Planning Matters
None
- b) Decisions received or pending

Application No	S24/0264
Applicant	Peter Harden
Proposal	Outline Planning Application for the erection of a detached dwelling and garage on land adjacent to Millfield, Grantham Road, Ingoldsby, NG33 4EQ.
Decision	PENDING

Application No	S24/0325
Applicant	Kate Ginks
Proposal	Change of use of agricultural building to provide 2 no. larger dwellinghouses at School House Farm at School House, Lenton Road, Ingoldsby, NG33 4HA
Decision	Approved conditionally on 10 April 2024

9) FINANCE (24/033)

- a) Members noted the current bank balances as of 18 July 2024

Current Account	5,473.29
Savings Account	7,808.45
TOTAL	13,281.74

- b) Members noted the income received between 5 May 2024 and 18 July 2024

Interest, May 2024	12.26
Interest, June 2024	12.82
Interest, July 2024	12.43
VAT Refund HMRC	235.50
Community Cleaning Grant 1 of 2	463.32
TOTAL	736.33

- c) Members noted the expenditure to be paid in line with the approved list of Regular payments between 5 May 2024 and 18 July 2024, or for approval

Detail	Price	VAT	Total
Zurich Insurance	241.00	0.00	241.00
Bank Charges (May)	5.00	0.00	5.00

Bank Charges (June)	5.00	0.00	5.00
Bank Charges (July)	5.00	0.00	5.00
April PAYE	25.00	0.00	25.00
Clerk's May Salary	205.04	0.00	205.04
Clerk's June Salary	205.04	0.00	205.04
Clerk's July Salary	205.04	0.00	205.04
BT (May)	30.67	6.13	36.80
BT (June)	30.95	6.19	37.14
BT (July)	30.95	6.19	37.14
Autela Payroll Services 14501	62.54	12.51	75.05
T. Holland (Planters)	90.00	0.00	90.00
John Jackson, Internal Audit Fee	88.00	0.00	88.00
TOTAL	1229.23	31.02	1260.25

d) Members noted the record of reserves dated 18 July 2024

Earmarked Reserves	
Elections	2,301.20
Defibrillator	1,400.00 (fixed permanently)
Laptop	450.00
Community Improvements	3,569.74
National Events	50.00
Earmarked reserves	7770.94
Unearmarked reserves	37.51

e) Members unanimously resolved to approve the monthly income and expenditure accounts for June to mid July 2024

f) Quarter 1 budget review

At the end of the first quarter, the Parish Council received 93% of the expected annual income; the current account is sitting at a healthy figure of £5473.29.

In terms of expenditure, the budget sits at 32%, an overspend of 7% for this time of year. This is typically the case at the end of each first quarter because the annual payments and subscriptions are made at the beginning of the financial year.

The Clerk's wage is over by 2%, the same as this time last year. This is due to the overtime accrued during year end process. The forecast predicts that this budget head will remain within budget through to year end.

The Village Hall budget head is over by 1% but this is of no consequence and should remain within budget.

Payroll Services is over by 3%. The Clerk will continue to monitor this budget head and report back at the end of the second quarter.

Annual subscriptions are over by 5% which is due to rising subscription fees beyond our estimation. I would recommend moving £6 from the insurance to clear this overspend. The insurance budget head by comparison is underspent by 4% hence the capacity to 'borrow' from here.

The community improvements budget head, which is funded by the Community Cleaning Grant is at 62%. This is again of little concern as there are earmarked reserves for community improvement projects if required.

All other budget heads are within budget and as expected.

Members read the quarterly budget report and resolved to approve the recommendation to move a small sum of £6 from the insurance budget head to clear the overspend in Annual Subscriptions.

g) Quarterly risk assessment

Action: Councillor Eldred to complete the quarterly risk assessment.

h) (May-July)

The Clerk reported that in April 2024, there was an invoice for £25.00 for PAYE. In May and June 2024, the request was -£5.00. The Clerk reported that this is not an area she is well versed in and will need to seek advice.

Action: Clerk to consult with Autela Payroll Services.

10) CORRESPONDENCE (24/034)

Members noted the following correspondence:

- a) Notice of temporary traffic restriction dated 17 July 2024 – Order for Ingoldsby/Lenton Anglian Water) AW Pipeline Project. Detail: 40mph speed restriction on Irnham Road and Church Road between 30 April 2024 – 20 September 2024.
- b) Email from Jake Horton, SKDC dated 10 July 2024, Notification of Local Development Scheme Update.
- c) Email from Thomas Morgan, SKDC dated 7 June 2024 'Mapping Layers'. Follow up email received on 25 June 2024.
- d) Email received from Planning at SKDC dated 17 May 2024, 'Changes to Submission of Consultee Comments'. *Registration completed to the new platform.*
- e) Email received from Samantha Hardy, Senior Engagement Officer at LCC, 'Rights of Way Survey'. *Posted to the community Facebook page.*
- f) Mobile Library Service Timetable. *Added to website and noticeboard.*

11) DATE AND TIME OF NEXT MEETING (24/035)

Wednesday 11 September at 7.30pm (Please note that the Parish Council meeting will be held at 7.30pm NOT 8pm from now on).

12) CLOSED SESSION (24/036)

Item not required.